

**Mail this application to:**

**The name of the waitlist I'm applying for is:** \_\_\_\_\_

*Some waitlists are closed: Before sending this application, check <http://www.housingworks.net/> to see what is open*

You **must** answer every question on this application: respond to questions that are not applicable by writing "N/A".  
**Incomplete applications may be returned or discarded.**

**Name of HoH:** \_\_\_\_\_

**Long-Term Mailing Address** \_\_\_\_\_

**City/State/Zip:** \_\_\_\_\_  
(this address should ideally work for the next 3-5 years):

**Phone(s):** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_      \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**Email:** \_\_\_\_\_

The **SSN** for the head of household is: \_\_\_\_\_

Does the HoH have a **Social Security Number (SSN)**? ☐ Yes ☐ No *If "Yes" you must provide it above).*

What is your **date of birth**? \_\_\_\_\_ What is your **gender**? \_\_\_\_\_

**Race** (white, black, asian, etc)? \_\_\_\_\_

What was your **mother's last name** when she was born? *Protects your privacy*) \_\_\_\_\_

**How many people** will be living in the unit? \_\_\_\_\_ people. What **unit size** are you seeking? \_\_\_\_\_ BR

Describe your **Income Sources** (Job, Food Stamps, SSI, TAFDC, etc.) \_\_\_\_\_

What is your family's **ANNUAL** income? \$ \_\_\_\_\_ (do NOT write an hourly, weekly, or monthly amount!)

☐ YES ☐ NO Do you have a **rental voucher** or **some other form of regular rental assistance**?

**Specify:** ☐ Section 8 ☐ MRVP ☐ AHVP ☐ Homebase ☐ \_\_\_\_\_

☐ YES ☐ NO Do you need a **wheelchair accessible unit** (or a "no-steps" unit)?

☐ YES ☐ NO Do you need **reasonable accommodations** due to a disability, either during the application period or tenancy? \_\_\_\_\_

☐ YES ☐ NO Are you or any member of your household subject to a lifetime registration requirement under a **State Sex Offender Registration** program?

☐ YES ☐ NO **Priority/Preference Status:** If there is a section in this application that asks about priorities and preferences, did you claim any?

**Office Only: Date/Time Stamp**

Application Date \_\_\_\_\_  
Apt Location: \_\_\_\_\_

Rent \$ \_\_\_\_\_  
Move-in Date: \_\_\_\_\_

### RENTAL APPLICATION

**PLEASE PRINT CLEARLY**

Full Name (include M.I. and Jr. Sr., ID, etc.) \_\_\_\_\_

Maiden Name (If applicable) \_\_\_\_\_ Social Security \_\_\_\_\_

Daft of Birth \_\_\_\_\_ Telephone \_\_\_\_\_ Driver's License \_\_\_\_\_

**Current Address** \_\_\_\_\_

City State Zip \_\_\_\_\_ Lived there since \_\_\_\_\_

Rent Amount \$ \_\_\_\_\_ Wk / Mo

Landlord Name \_\_\_\_\_ Telephone Number \_\_\_\_\_

Landlord Address \_\_\_\_\_

City State Zip \_\_\_\_\_ Lived there since \_\_\_\_\_

Reason for moving \_\_\_\_\_

**Previous Address** \_\_\_\_\_

City State Zip \_\_\_\_\_ Lived there since \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_ Reason for moving \_\_\_\_\_

Landlord Name \_\_\_\_\_ Telephone Number \_\_\_\_\_

Landlord Address \_\_\_\_\_

City State Zip \_\_\_\_\_

**Previous Address** \_\_\_\_\_

City State Zip \_\_\_\_\_ Lived there since \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_ Reason for moving \_\_\_\_\_

Landlord Name \_\_\_\_\_ Telephone Number \_\_\_\_\_

Landlord Address \_\_\_\_\_

City State Zip \_\_\_\_\_

**In case of emergency notify:**

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Telephone Number \_\_\_\_\_

Address \_\_\_\_\_

City State Zip \_\_\_\_\_

**Non-relative reference** not living with you (other than noted above):

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Telephone Number \_\_\_\_\_

Address \_\_\_\_\_

City State Zip \_\_\_\_\_

**Others to occupy the apartment:**

Name	Social Security Number	Date of Birth	Relationship
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Previous Employer** \_\_\_\_\_ Supervisor's Name \_\_\_\_\_

Address \_\_\_\_\_

City State Zip \_\_\_\_\_ Telephone Number \_\_\_\_\_

Employed since \_\_\_\_\_ Salary \$ \_\_\_\_\_ Wk / Mo

**Previous Employer** \_\_\_\_\_ **Supervisor's Name** \_\_\_\_\_  
**Address** \_\_\_\_\_  
**City State Zip** \_\_\_\_\_ **Telephone Number** \_\_\_\_\_  
**Employed since** \_\_\_\_\_ **Salary \$** \_\_\_\_\_ **Wk / Mo**

**Other income**  
**Source** \_\_\_\_\_ **Salary \$** \_\_\_\_\_ **Wk / Mo**

**Bills owed (child support, car payment, charge cards, etc.)**

**Debt type** \_\_\_\_\_ **Amount owed \$** \_\_\_\_\_ **Payment \$** \_\_\_\_\_ **Wk / Mo**  
**Debt type** \_\_\_\_\_ **Amount owed \$** \_\_\_\_\_ **Payment \$** \_\_\_\_\_ **Wk / Mo**

<b>Automobile make/model</b>	<b>Year</b>	<b>Color</b>	<b>License Plate Number</b>	<b>State</b>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

What types of pets do you own? \_\_\_\_\_

Have you ever had a court action brought against you by a landlord or have you ever brought a court action against a landlord (such as eviction, small claims, etc.)? **Yes** **No** If yes, explain fully with names and dates: \_\_\_\_\_

Have you ever filed for bankruptcy? **Yes** **No** Had a judgment against you? **Yes** **No**  
Have you ever been convicted of or pleaded guilty or "no contest" to a felony? **Yes** **No**  
Have you ever been convicted of or pleaded guilty or "no contest" to a misdemeanor including sexual misconduct? **Yes** **No**

**The undersigned authorizes that:**

Credit reports be obtained from any consumer reporting agency; verification of my rental history be obtained from landlords, property management companies, or any other sources; employment verification and history be obtained from present and past employers; and references be obtained from any source which could attest to my credibility, suitability, and worthiness to rent a housing accommodation. The undersigned also warrants and represents that all statements herein are true. Any false or misleading information on this application may result in immediate termination of the lease. If you are approved for a dwelling unit, you authorize the landlord to report your name to the appropriate Consumer Credit Reporting Agency as the occupant of this dwelling unit. This application may also be released to any company, agency, etc. upon their request. Applicant understands and agrees that the application may be rejected at any time, even after initial approval, until the lease is signed.

**NOTE: A \$ \_\_\_\_\_ non-refundable application fee and Photo ID are required with application.**

**Applicant's legal signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

**\*\*\*\*\*NOTICE\*\*\*\*\***

If you are approved to rent a dwelling unit, and we later discover you are a narcotics user or dealer, we will immediately report this illegal activity to the local police authorities. We will also willingly participate, if requested, to testify against you and submit any information you give us on your application as evidence. Beware that law abiding residents of our buildings are aware of the types of activity that signal the presence of drug dealers and they have been instructed to contact us immediately upon discovery of such activity.

**DO NOT WRITE BELOW THIS LINE**

**PASTE COPY OF PHOTO ID:**

Type of ID _____
Name _____
Address _____
City _____ State _____ Zip _____
DOB _____ License # _____
SS# _____
Date Issued _____

## Housing History, Page 1

**Note: you can often locate landlord information by using the Tax Assessor's website in each town (or by calling the Tax Assessor's phone number in most towns:** To determine if there is an online Tax Assessor page for a town search the web like this: "Tax Assessor, Boston MA" or "Property Assessment, Dallas TX".

### CURRENT RESIDENCE

### DATES YOU LIVED THERE:

Name on the lease \_\_\_\_\_ to: \_\_\_\_\_ or present

Address you lived at: \_\_\_\_\_  
Street and Apt# City State Zip

Landlord's Name and Address \_\_\_\_\_

Landlord Tel: \_\_\_\_\_

Did this landlord bring any court action against the leaseholder or you? ☐ Yes ☐ No

Did this landlord return your security deposit? (check one) ☐ Yes ☐ No ☐ N/A

### PRIOR RESIDENCE

### DATES YOU LIVED THERE:

Name on the lease \_\_\_\_\_ to \_\_\_\_\_

Address you lived at: \_\_\_\_\_  
Street and Apt# City State Zip

Landlord's Name and Address \_\_\_\_\_

Landlord Tel: \_\_\_\_\_

Did this landlord bring any court action against the leaseholder or you? ☐ Yes ☐ No

Did this landlord return your security deposit? (check one) ☐ Yes ☐ No ☐ N/A

### RESIDENCE BEFORE THAT

### DATES YOU LIVED THERE:

Name on the lease \_\_\_\_\_ to \_\_\_\_\_

Address you lived at: \_\_\_\_\_  
Street and Apt# City State Zip

Landlord's Name and Address \_\_\_\_\_

Landlord Tel: \_\_\_\_\_

Did this landlord bring any court action against the leaseholder or you? ☐ Yes ☐ No

Did this landlord return your security deposit? (check one) ☐ Yes ☐ No ☐ N/A

## Housing History, Page 2

### RESIDENCE BEFORE THAT

### DATES YOU LIVED THERE:

Name on the lease \_\_\_\_\_ to \_\_\_\_\_

Address you lived at: \_\_\_\_\_  
Street and Apt# City State Zip

Landlord's Name and Address \_\_\_\_\_

Landlord Tel: \_\_\_\_\_

Did this landlord bring any court action against the leaseholder or you? ☐ Yes ☐ No

Did this landlord return your security deposit? (check one) ☐ Yes ☐ No ☐ N/A

### RESIDENCE BEFORE THAT

### DATES YOU LIVED THERE:

Name on the lease \_\_\_\_\_ to \_\_\_\_\_

Address you lived at: \_\_\_\_\_  
Street and Apt# City State Zip

Landlord's Name and Address \_\_\_\_\_

Landlord Tel: \_\_\_\_\_

Did this landlord bring any court action against the leaseholder or you? ☐ Yes ☐ No

Did this landlord return your security deposit? (check one) ☐ Yes ☐ No ☐ N/A

### RESIDENCE BEFORE THAT

### DATES YOU LIVED THERE:

Name on the lease \_\_\_\_\_ to \_\_\_\_\_

Address you lived at: \_\_\_\_\_  
Street and Apt# City State Zip

Landlord's Name and Address \_\_\_\_\_

Landlord Tel: \_\_\_\_\_

Did this landlord bring any court action against the leaseholder or you? ☐ Yes ☐ No

Did this landlord return your security deposit? (check one) ☐ Yes ☐ No ☐ N/A

## Housing History, Page 3

### RESIDENCE BEFORE THAT

### DATES YOU LIVED THERE:

Name on the lease \_\_\_\_\_ to \_\_\_\_\_

Address you lived at: \_\_\_\_\_  
Street and Apt# City State Zip

Landlord's Name and Address \_\_\_\_\_

Landlord Tel: \_\_\_\_\_

Did this landlord bring any court action against the leaseholder or you? ☐ Yes ☐ No

Did this landlord return your security deposit? (check one) ☐ Yes ☐ No ☐ N/A

### RESIDENCE BEFORE THAT

### DATES YOU LIVED THERE:

Name on the lease \_\_\_\_\_ to \_\_\_\_\_

Address you lived at: \_\_\_\_\_  
Street and Apt# City State Zip

Landlord's Name and Address \_\_\_\_\_

Landlord Tel: \_\_\_\_\_

Did this landlord bring any court action against the leaseholder or you? ☐ Yes ☐ No

Did this landlord return your security deposit? (check one) ☐ Yes ☐ No ☐ N/A

### RESIDENCE BEFORE THAT

### DATES YOU LIVED THERE:

Name on the lease \_\_\_\_\_ to \_\_\_\_\_

Address you lived at: \_\_\_\_\_  
Street and Apt# City State Zip

Landlord's Name and Address \_\_\_\_\_

Landlord Tel: \_\_\_\_\_

Did this landlord bring any court action against the leaseholder or you? ☐ Yes ☐ No

Did this landlord return your security deposit? (check one) ☐ Yes ☐ No ☐ N/A