Applicant: Write your full name and address, including your apartment # and zipcode.

Mail this application to the address you see at left.

Dear I am applying to the following waitlist, which I believe is open:

App Generated:



DO NOT LEAVE ANY QUESTION UNANSWERED!

0	HEAD OF HOUSEHOLD'S FIRST NAME
0	HEAD OF HOUSEHOLD'S COMPLETE MIDDLE NAME
0	HEAD OF HOUSEHOLD'S LAST NAME (EX: BAEZ GONZALEZ) OSUFFIX
0	YOUR MOTHER'S LAST NAME WHEN SHE WAS A CHILD
	WER THIS: O Yes O No Does the HoH have a Social Security Number? <i>If "Yes" you must provide the full SSN!</i> HEAD OF HOUSEHOLD'S SOCIAL SECURITY NUMBER O HEAD OF HOUSEHOLD'S DATE OF BIRTH O GENDER
U	HEAD OF HOUSEHOLD'S SOCIAL SECURITY NUMBER OF HOUSEHOLD'S DATE OF BIRTH O GENDER
0	ETHNICITY O RACE: Asian , Black, White, Native American, Pacific Islander, Multi-racial
0	REQUESTED ACCOMMODATIONSFill in the circle for anything you need:OOFully Accessible Wheelchair UnitOBlind Accessible UnitONo-Steps unit (elevator to any floor)ODeaf Accessible UnitOOFirst-Floor unit onlyOUnit for Environmental AllergiesOPersonal Care Attendant
0	HoH's CAREER STAGE OANY VETERANS in HH? O Yes O No O Employed O Unemployed O Retired O FT Student O PT Student
0	PERMANENT MOBILE RENTAL ASSISTANCE, if any O I do not have mobile rental assistance O Mobile Section 8 voucher O MRVP O AHVP O VASH or similar
0	CRIMINAL RECORD AND SEX OFFENDER Head of Household: Any Felony/Conviction? O Yes O No Any Misdemeanor Conviction? O Yes O No Other Members: Any Felony Convictions? O Yes O No Any Misdemeanor Conviction? O Yes O No Is anyone in HH subject to a lifetime sex offender registration in any state? O Yes O No
0	ANY PETS? O Yes O No Describe:
0	HOUSEHOLD SIZE AND COMPOSITION O ANNUAL INCOME O DOCUMENTED DISABILITY?
0	CURRENT HOUSING STATUS O Homeless O Housing Loss in 14 days O Homeless under other federal status
	O Homeless because Fleeing domestic violence O At risk of homelessness O Stably Housed
0	BEST TELEPHONE NUMBER TO USE O SECOND TELEPHONE
0	EMAIL ADDRESS
0	WHERE YOU LIVE OR BACKUP ADDRESS
0	BEST MAILING ADDRESS
0	# BEDROOMS NEEDED? O SPECIAL CIRCUMSTANCES? (<u>some programs may grant you priority status</u>) O Disability O Elder O Veteran O Fleeing Domestic Violence O Rent-burdened Displaced by O Public Action O Sanitary Code O Natural Forces O Other

APPLICATION FOR HOUSING

Low-Income Housing Tax Credit Property

Please Print Clearly

This is an application for housing at:	Project:Brickyard Village/St. Jean's BaptisteAddress:c/o Admissions Office - LIHTC174 South Common St.Lynn, MA 01905
Please complete this application and return to:	Name: Address:

Applications are placed in order of date and time received. An applicant may be interviewed only after the receipt of this tenant application.

A. GENERAL INFORMATION

Applicant Na	ume(s):					
Address:	Street		Apt.#	City	State	ZIP
Daytime Pho	ne:			_ Evening P	hone:	
No. of BR's i current unit:	in 			Do you	□ RENT or	□ OWN (check one)
Amount of cu	urrent monthly	rental or mo	ortgage paym	ent: <u>\$</u>		
If owned, do	you receive mo	onthly renta	l income fron	n property?	□ Yes	\Box No (check one)
Check utilitie	es paid by you:	□ Heat		ectricity	□ Gas	\Box Other (specify)
Approximate	monthly cost	of utilities p	aid by you (e	excluding phon	e and cable TV	<i>Y</i>): <u>\$</u>
Bedroom size	e requested:	Studio	One BR	🗆 Two BR	☐ Three B	R 🗌 Handicap BR

B. HOUSEHOLD COMPOSITION							
	Name	Relationship to head	Birth Date	Age (optional)	SS#	Student Y/N	
Head							
Co-T							
3.							
4.							
5.							
6.							
7.							
8.							
Have	there been any changes in hous	sehold compos	ition in the last	twelve m	onths? 🗌 Yes	🗌 No	
If yes,	explain:						
Do yo	u anticipate any changes in ho	usehold compo	osition in the ne	ext twelve	months? Yes	🗆 No	
	explain:						
Is the	e someone not listed above wh	no would norm	ally be living v	vith the ho	usehold? Yes	No	
If yes,	explain:						

Will all of the persons in the household be or have been full-time students during five calendar months of this year or plan to be in the next calendar year at an educational institution (other than a correspondence school) with regular faculty and students?

IF YES, ANSWER THE FOLLOWING QUESTIONS:

Are any full-time student(s) married and filing a joint tax return?	□ Yes	🗌 No
Are any student(s) enrolled in a job-training program receiving assistance under the		
Job Training Partnership Act?	□ Yes	🗌 No
Are any full-time student(s) a TANF or a title IV recipient?	□ Yes	🗌 No
Are any full-time student(s) a single parent living with his/her minor child who is		
not a Dependant on another's tax return and whose children are not dependents of		
anyone other than a parent?	☐ Yes	🗌 No
Is any student a person who was previously under the care and placement of a foster		
care program (under Part B or E of Title IV of the Social Security Act?	\Box Yes	\Box No

C. INCOME

Household Member Name	Source of Income	Gross Monthly Amount	
	Social Security	\$	
	Social Security	\$	
	Social Security	\$	
		\$	
	SSI Benefits	\$	
	SSI Benefits	\$	
	SSI Benefits	\$	
	Pension (list source)	\$	
	Pension (list source)	\$	
	Veteran's Benefits (list claim #)	\$	
	Veteran's Benefits (list claim #)	\$	
	Unemployment Compensation	\$	
	Unemployment Compensation	\$	
	Title IV/TANF	\$	
	Contributions to the Household (monetary or not)	\$	
	Full-Time Student Income (18 & Over Only)	\$	
	Financial Aid (grants & scholarships	\$	
	exceeding of the amount of tuition may have to		
	be included in total income)		
	Interest Income (source)	\$	
	Interest Income (source)	\$	
	Long Term Medical Care Insurance Payments in excess of \$180/day	\$	
	Scheduled Payments from Investments	\$	

Household Member Name	Source of Income	Monthly Amount
	Employment amount	\$
	Employer:	
	Position Held	
	How long employed:	
	Employment amount	\$
	Employer:	
	Position Held	
	How long employed:	
	Employment amount	\$
	Employer:	
	Position Held	
	How long employed:	
	Employment amount	\$
	Employeer:	φ
	Position Held	
	How long employed:	
	Alimony	
	Are you <i>legally entitled</i> to receive alimony?	\Box Yes \Box No
	If yes, list the amount you are <i>entitled</i> to receive.	\$
	Do you receive alimony?	\Box Yes \Box No
	If yes list amount you receive.	\$
	Child Support	
	Are you <i>legally entitled</i> to receive child support?	☐ Yes ☐ No
	If yes list the amount you are <i>entitled</i> to receive.	\$
	Do you receive child support?	Yes No
	If yes, list the amount you receive.	\$
	Other Income	\$
	Other Income	\$
	Other Income	\$
TOTAL GROSS ANNIIAL INCOME (DA	sed on the monthly amounts listed above x 12)	•
TOTAL GROSS ANNUAL INCOME (Ba	•	\$
TOTAL OROSS AININUAL INCOME FRO	ONITREVIOUS TEAR	\$
Do you anticipate any changes in this in	ncome in the next 12 months?	□ Yes □ No
Is any member of the household legally	v entitled to receive income assistance?	□ Yes □ No
Is any member of the household likely	to receive income or assistance (<i>monetary or not</i>)	
•	the household as listed on Page 2 etc)?	🗆 Yes 🗌 No
If yes to any of the above, explain:		
Is the income received?		□ Yes □ No
	Application	1

	TC			D. ASSET				
	If yo				please request an additionormal sector please request an addition of write NA.	nal form.		
Checking Ac	counts	#		Bank		Bala	nce \$	
		#		Bank		Balance \$		
		#		Bank			nce \$	
Savings Acco	ounts	#		Bank		Bala	nce \$	
C				Bank		Bala	nce \$	
		#		Bank		Bala	nce \$	
Trust Accourt	nt	#		Bank		Bala	nce \$	
		#		Bank		Bala	nce \$	
Certificates		#		Bank		Bala	nce \$	
		#		Bank			nce \$	
		#		Bank		Bala	nce \$	
		#		Bank		Balance \$		
Credit Union		#		Bank	Bank		Balance \$	
		#		Maturity I	Date	Valu	e \$	
Savings Bond	ds	#		Maturity Date		Valu	e \$	
		#		Maturity I	Maturity Date		e \$	
Life Insuranc	e Policy	#			Cash	Value \$		
Life Insuranc	e Policy	#				Cash	Value \$	
Mutual Funds	Name:		#Shares:		Interest or Dividend \$		Value \$	
ľ	Name:		#Shares:		Interest or Dividend \$		Value \$	
	Name:		#Shares:		Interest or Dividend \$		Value \$	
Stocks	Name:		#Shares:		Dividend Paid \$		Value \$	
SIOURD	Name:		#Shares:	Dividend Paid \$			Value \$	
	Name:		#Shares:		Dividend Paid \$		Value \$	
Bonds	Name:		#Shares:		Interest or Dividend \$		Value \$	
	Name:		#Shares:		Interest or Dividend \$		Value \$	
Investment Property			1		,	Apprai Value	sed	
<u> </u>				Annli	cation		·	

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Real Estate Property: Do you own any property?	□ Yes	🗌 No
If yes, Type of property		
Location of property		
Appraised Market Value	\$	
Mortgage or outstanding loans balance due	\$	
Amount of annual insurance premium	\$	
Amount of most recent tax bill	\$	

Does any member of the household have an asset(s) owned jointly with a person who is		
NOT a member of the household as listed on Page 2?	□ Yes	🗌 No
If yes, describe:		

☐ Yes

🗌 No

Do they have access to the asset(s)?

Have you sold/disposed of any property in the last 2 years?	☐ Yes	🗌 No
If yes, Type of property:		
Market value when sold/disposed	\$	
Amount sold/disposed for	\$	
Date of transaction:		

Have you disposed of any other assets in the last 2 years (Example: Given away money to Irrevocable Trust Accounts)?	relatives,	, set up
	□ Yes	🗌 No
If yes, describe the asset:		
Date of disposition:		
Amount disposed	\$	

Do you have any othe	er assets not listed above (excluding personal property)?	☐ Yes	🗌 No
If yes, please list:			

E. ADDITIONAL INFORMATION		
Are you or any member of your family currently using an illegal substance?	□ Yes	🗆 No
Have you or any member of your family ever been convicted of a felony?	□ Yes	🗆 No
If yes, describe:		

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Have you or any member of your family ever been evicted from any housing?	□ Yes	🗌 No
If yes, describe		
Have you ever filed for bankruptcy?	□ Yes	🗌 No
If yes, describe		
Will you take an apartment when one is available?	□ Yes	🗆 No
Briefly describe your reasons for applying:		

	Name:	
	Address:	
Current Landlord	Home Phone:	
	Bus. Phone:	
	How Long?	
	Name:	
	Address:	
Prior Landlord	Home Phone:	
	Bus. Phone:	
	How Long?	
Credit Reference #1:	<u> </u>	
Address:		
Account #:		Phone #:
Credit Reference #2:		
Address:		
Account #:		Phone #:
Credit Reference #3:		
Address:		
Account #:		Phone #:
Personal Reference #1:		
Address:		

F. REFERENCE INFORMATION

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Relationship:	Phone #:		
Personal Reference #2:			
Address:			
Relationship:	Phone #:		
Personal Reference #3:			
Address:			
Relationship:	Phone #:		
In case of emergency notify:			
Address:			
Relationship:	Phone #:		
G. VEHICLE AND PET	NFORMATION (if applicable)	
List any cars, trucks, or other vehicles owned. Parking Management will be necessary for more than one vehicle		Arrangement	s with
Type of Vehicle:	License Plate #:		
Year/Make:	Color:		
Type of Vehicle:	License Plate #:		
Year/Make:	Color:		
Do you own any pets?		Yes	No
If yes, describe:			

CERTIFICATION

I/We hereby certify that I/We Do/Will Not maintain a separate subsidized rental unit in another location. I/We further certify that this will be my/our permanent residence. I/We understand I/We must pay a security deposit for this apartment prior to occupancy. I/We understand that my eligibility for housing will be based on applicable income limits and by management's selection criteria. I/We certify that all information in this application is true to the best of my/our knowledge and I/We understand that false statements or information are punishable by law and will lead to cancellation of this application or termination of tenancy after occupancy. All adult applicants, 18 or older, must sign application.

SIGNATURE (S):

(Signature of Tenant)	Date
(Signature of Co-Tenant)	Date
(Signature of Co-Tenant)	Date
(Signature of Co-Tenant)	Date

Sachem Manor

91 Denver Street, Saugus MA 01906

Managed by: Lynn Housing Authority & Neighborhood Development 174 S. Common Street Lynn, Massachusetts 01905 Phone (781) 581-8760

Application for Supportive Low Income Housing for Persons **62** Years of Age and Older

		,
	Zip Code:	
	Apt. No.:	
State:	Zip Code:	
Work Telephone:		
		Apt. No.: State: Zip Code:

Members of household to live in (1) bedroom unit, including Head of Household:

Name: First, Middle, Last	Relationship	Social Security	Sex	Date of Birth	Occupation **
		Number *			
	HEAD				
	of Household				
	Spouse/Co-Head				
	or Other				
	(Please Circle)				

* This information will be used to verify income, assets, and criminal record information

** Employed, At Home, Handicapped, or Student

Asian

Do you have any special needs due to a disability or need a reasonable accommodation?

Specify:

Do you need a wheel chair accessible apartment? (Circle One) YES NO

Black

Racial Designation: HUD requires that certain racial and ethnic data be collected however, responding to this *question is optional* (*Circle One*)

Hispanic

White

1 = ľ	
EQUAL HOUSING	

American-Indian

1
10/27/2008

Other (specify)___

G

INCOME BEFORE DEDUCTIONS (Limits \$30,050 for (1) person and \$34,300 for (2) people)

Estimate the Gross Income anticipated for <u>ALL</u> Household Members from all sources for the next 12 months. Specify all sources:

Type of Income	Source of Income, Name of Employer	Gross Monthly Amount	Gross Amount For Next 12 Months
Salaries, Wages, Including Overtime/Tips			\$
Net Income From Business or Profession			\$
Trust Income, Interest & Dividends			\$
Pensions and Annuities			\$
Unemployment or Disability Compensation			\$
Regular Social Security Benefits and/or SSI		· ·	\$
VA Disability Income			\$
Public Assistance			\$
Regular Alimony Support Payments, Gifts			\$
Other Income			\$
Total Gross Income			\$

ASSETS

Do you own any real estate? (Circle One) YES NO

If yes, please prove the address:

Please list below the assets of everyone to live in the unit. Include all bank accounts, stocks and bonds, trusts, real estate, etc. DO NOT include clothing, furniture or cars:

Household Member	Asset Type	Asset Value or Current Balance	Name of Financial Institution	Account Number
		\$		
		\$		
		\$		
	······································	\$		
		\$		
	·	\$		



ANNUAL EXPENSES

	\$
Un-reimbursed Medical Expenses	
Disability Expenses	\$
(i.e. durable medical equipment, personal care assistance	1
	\$
Health Insurance and Long Term Care Premiums	
	\$
Other	
	\$
TOTAL EXPENSES	

PREFERENCES:

There are no preferences

Does anyone in your household own a car	? (Circle One)	YES	NO
Make of Car	Year	Reg. Num	nber
Make of Car	Year	Reg. Num	ber

REFERENCES: List two references. These should not be relatives or household members.

(1) Name:	_ Telephone #: (<u>)</u>	
Address:	City:	State:	Zip:
(2) Name:	_ Telephone #: ()	
Address:	City:	State:	Zip:

List addresses for each household member for the last (5) years in reverse order:

(1) Address:	Dates: From		To Present	
City/Town:	State: 2		Name of	
Landlord:	Telephone:			
Landlord Address:	City:	State:	Zip:	
Did this landlord bring any court action aga	inst you? Circle One:	YES	NO	
(2) Address:	Dates: From		То	
<u>City/Town:</u>	State:	Zip:	Name of	
Landlord:	Telephone:			
Landlord Address:	City:	_State:	Zip:	
Did this landlord bring any court action agai	nst you? Circle One:	YES	NO	
3 10/27/2008				



(3) Address:	Apt. No.: _		Dates: From		To
City/Town:		S	tate:	Zip:	
Landlord;			Telephone:)	
Landlord Address:		_City:_		_State:	Zip:
Did this landlord bring any court action	on against	you?	Circle One:	YES	NO
Have you sold or transferred any property in	the past (5) years	? Circle On	e: YES	NO
Date of transfer Address of F	Property:				
Have you, or any member of your household, housing agency? Circle One: YES N	ever recei O	ved ho	ousing assist	ance from t	this or any other
If YES: Name of Head of Household at that time	:				
Relation to Present Applicant:					
Name of Housing Agency:					
Date Moved Out:					
Reason Moved Out:					
When you moved out were you in compliance wit Circle One: YES NO	h the lease	and ot	her program I	requirement	s?
If NO, please explain:					
Sachem Manor allows tenants to have (1) pet,	and there	is a we	eight limit of	30lbs:	
Do you have any pets? Circle One: YES	NO				
Please describe:					

•



•

EMERGENCY CONTACT

Name of a relative or friend NOT planning to live with you. We will contact this person if we are not able to reach you or in case of any emergency.

Name:		Relationship:		
Address:				
City/Town:	State:	Zip:		
Telephone:				
CRIMINAL RECORD Have you or any member of your household wh felony or misdemeanor? Circle One: YES NO	o will live in the unit b	been charged or convicted of a		
If YES, please explain:				
Do you or any member of your household who will live in the unit have any criminal matters pending?				
Circle One: YES NO				
If YES , please explain:				

APPLICANT'S CERTIFICATION

I understand that this application **is not** an offer of housing. I understand that Sachem Manor will make no more than one offer of an appropriate housing unit. If I do not accept that offer, my application will be removed from the waiting list; and, if I reapply, my application will not receive any preference that was granted on the prior application for a three (3) year period.

Based on this application I understand I should not make any plans to move or end my present tenancy until I have received a written Unit Offer from Sachem Manor. I understand that it is my responsibility to inform Sachem Manor in writing of any change of address, income, or household composition. I authorize Sachem Manor to make inquiries to verify the information I have provided in this application. I certify that the information I have given in this application is true and correct. I understand that any false statement or misrepresentation may result in the denial of my application. I understand that Sachem Manor will request Criminal Offender Record Information from the Criminal History Systems Board and may perform credit checks and internet searches for all adult members of the household.

I acknowledge receipt of the Fair Information Practices Act Statement of Rights for all adult members of the household.

SIGNED UNDER THE PAINS AND PENALTIES OF PERJURY

Applicant's Signature:	1	Date: V
· · · 7		





Admissions Office 174 South Common Street Lynn, MA 01905

APPLICANT'S DECLARATION OF RESIDENCY AND AUTHORIZATION TO RELEASE INFORMATION

Control Number:

I hereby declare that I am "homeless" as defined by the state regulations, and that I am a resident of

_____ the City/Town:

(check one)

from which I was displaced through no fault of my own.

in which I am temporarily housed.

I certify that I have not declared myself a resident in any other city or town for the purpose of obtaining local resident preference, and I hereby authorize other local housing authorities and nonprofit agencies to release information to the Lynn Housing Authority & Neighborhood Development (LHAND) to verify this certification. If my temporary address changes, and I need to change my declaration of local residency, I will immediately notify the LHAND, and I authorize other local housing authorities and nonprofit agencies to immediately notify the LHAND of the change.

Signed under the pains and penalties of perjury.

Signature of Applicant

Date