

Name: First MI Last:

Address1:

Address2:

City State Zip:

Email:

Case Manager Email:



QUINCY GENEVA PORTFOLIO

MAIL APPLICATION TO:

Quincy Geneva Portfolio c/o HousingWorks. Inc.

P.O. Box 231104

Boston, MA 02123-1104

Allow at least 3 wks for response



MAIL APPLICATION TO THIS ADDRESS IF YOU ARE NOT APPLYING VIA THE QR Code at RIGHT

Apply via cell phone or computer:

- Open camera on phone.
- Aim camera at the QR code.
- Open with your browser.
- Select your language at top right.
- It's secure, safe, HIPAA compliant.

<https://hipaa.jotform.com/waitlistupdate/winn-quincy-geneva-apartments>



[Fold here](#)

FILL IN THE CIRCLES FOR THE PROPERTIES OR WAITLISTS THAT INTEREST YOU:

Subsidized properties:

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- ☐ Quincy Geneva II - 50% fully subsidized
1-4 BR units incl. wheelchair

Somewhat subsidized properties:

- ☐ Quincy Geneva IV - 50% fixed rent
1-3 BR units incl. wheelchair
- ☐ Holborn Terrace - 50% fixed rent
1-3 BR units no wheelchair
- ☐ Sister Clara 50% AMI
1-4 BR units incl. wheelchair

Affordable and Market Properties:

You will have to pay a fixed rent. If you are low income, you will need a mobile voucher to qualify.

- ☐ Brunswick Holborn - 60% AMI fixed rent
1-4 BR units incl. wheelchair
- ☐ Columbia Wood - 60% AMI fixed rent
1-4 BR units, no wheelchair access
- ☐ Holborn Terrace - 60% AMI fixed rent
1-3 BR units, no wheelchair access
- ☐ Quincy Geneva IV - 60% AMI fixed rent
1-3 BR units incl. wheelchair
- ☐ Phillips Brooks School - someTownhouses
1-3 BR units incl. wheelchair
- ☐ Sister Clara 60% AMI
1-3 BR units incl. wheelchair
- ☐ Washington Park
1-3 BR units incl. wheelchair

Total ANNUAL Income from all household members:

Total Number of Adults in your Household

Total Number of Children in your Household

Permanent Mobile Rental Assistance (a voucher) - pick one of these answers:

- ☐ I do not have mobile rental assistance ☐ Mobile Section 8 voucher ☐ MRVP ☐ AHVP ☐ VASH or similar

Date You Completed this Application:

Date Time Stamp – for Office Use Only



HEAD OF HOUSEHOLD’S (HoH) FIRST NAME ONLY, type or write in the row below:

HEAD OF HOUSEHOLD’S COMPLETE MIDDLE NAME:

HEAD OF HOUSEHOLD’S LAST NAME (EX: BAEZ GONZALEZ):

DOES THE HoH HAVE A SOCIAL SECURITY NUMBER or ITIN?

☐ Yes☐ No

Enter the complete SSN or ITIN below:

DATE OF BIRTH

Type birthyear first, using dashes YYYY-MM-DD

GENDER

F M T-MTF T-FTM

ETHNICITY: (Hispanic or Non-Hispanic, Client Refused)RACE: (Asian, Black, White, Native American, Pacific Islander, Multi-racial, Client Refused – do not write Spanish)

REQUESTED ACCOMMODATIONS: Do you need any of these? ☐ = ☒ I don’t need any of the accommodations listed below

☐ Fully Accessible Wheelchair Unit☐ No-Steps unit (elevator to any floor)☐ First-Floor unit only

☐ Bathroom modifications☐ Hearing Impaired Unit☐ Unit designed for Environmental Allergies

☐ Vision Impaired Unit☐ Need an Interpreter☐ Domestic Violence Victim☐ Live-In Aide or PCA

HEAD OF HOUSEHOLD’S CAREER STAGE:

☐ Employed☐ Unemployed☐ Retired☐ FT Student☐ PT Student

ANY VETERANS IN YOUR HOUSEHOLD:

☐ Yes☐ No

PERMANENT MOBILE RENTAL ASSISTANCE, if any - you must select one of these answers

☐ I do not have mobile rental assistance☐ Mobile Section 8 voucher☐ MRVP☐ AHVP☐ VASH or similar

CRIMINAL RECORD AND SEX OFFENDER INFORMATION

Head of Household: Any Felony/Conviction?

☐ Yes☐ No

Any Misdemeanor Conviction?

☐ Yes☐ No

Other HH Members: Any Felony Convictions?

☐ Yes☐ No

Any Misdemeanor Conviction?

☐ Yes☐ No

Is anyone in HH subject to a lifetime sex offender registration in any state?

☐ Yes☐ No

ANY PETS:

☐ Yes☐ No

Breed, Size, Weight,

HOUSEHOLD SIZE AND COMPOSITION:

← # Adults← # Children← Total # in Household

ANNUAL INCOME\$.00

DOCUMENTED DISABILITY?

☐ Yes☐ No

CURRENT HOUSING STATUS:

☐ Homeless☐ Housing Loss 14 days☐ Fleeing Dom. Violence☐ At risk of homelessness☐ Stably Housed

HAVE YOU BEEN DISPLACED:

☐ No☐ by Accessibility/health issues☐ by Addiction behaviors☐ by Cost of living☐ by Pandemic☐ by fire/flood/earthquake☐ by Domestic Violence or Sexual Assault☐ by Urban development, eminent domain☐ by Condemnation of home, code violations☐ by Threat to life or safety

PREFERRED TELEPHONE NUMBER:SECOND TELEPHONE

PREFERRED METHOD OF CONTACT FOR VACANCY OFFERS AND UPDATES:

☐ Email☐ Mail☐ Cellphone

BEST EMAIL ADDRESS:

BEST MAILING ADDRESS (include apt #):

☐ where I currently live☐ a shelter☐ a P.O. Box☐ a "care of" address☐ a co-applicant’s address

Street or PO:Apt # or c/or Name:

City, State, and Zip Code:

City:State:Zip:

BACKUP ADDRESS

☐ same as above☐ a shelter☐ a P.O. Box☐ a "care of" address☐ a co-applicant’s address

Street or PO:Apt # or c/or Name:

City, State, and Zip Code:

City:State:Zip:

BEDROOMS NEEDED→

ARE YOU WISHING TO CLAIM ANY OF THESE PRIORITIES and PREFERENCES?

☐ Disability☐ Elder☐ Local Resident☐ Local Employee☐ Local Student☐ Homeless Veteran

☐ Rent-burdened 40%☐ Rent-burdened 50%☐ Fleeing domestic violence☐ HUD VAWA Certificate

☐ Victim of Hate Crime☐ Community Based Housing

Displaced by: ☐ Urban Renewal☐ Sanitation Code☐ Natural Forces☐ Other:

← Date Time Stamp – for Office Use Only



PERSONAL:

Date _____ Please complete for those who will occupy the apartment (Applicant - co-applicant – children - other)

					HoH	
1.	Last	First	M.I.	D.O.B.	Relationship	SS# or write "None"
2.	Last	First	M.I.	D.O.B.	Relationship	SS# or write "None"
3.	Last	First	M.I.	D.O.B.	Relationship	SS# or write "None"
4.	Last	First	M.I.	D.O.B.	Relationship	SS# or write "None"
5.	Last	First	M.I.	D.O.B.	Relationship	SS# or write "None"
6.	Last	First	M.I.	D.O.B.	Relationship	SS# or write "None"
7.	Last	First	M.I.	D.O.B.	Relationship	SS# or write "None"
8.	Last	First	M.I.	D.O.B.	Relationship	SS# or write "None"
9.	Last	First	M.I.	D.O.B.	Relationship	SS# or write "None"
10.	Last	First	M.I.	D.O.B.	Relationship	SS# or write "None"

No. of Autos _____ Reg. No. of Auto No. 1 _____ Reg. No. of Auto No. 2 _____

No. of Pets _____ Type _____

In Case of Emergency Notify (Name) _____ Relationship: _____

Address _____ Phone _____

Email _____

Are there any special accommodations that the household will require in order to enjoy equal opportunity to use and enjoy the apartment?

If yes - you will be asked to complete a *Request for Reasonable Accommodation* ☐ unit for mobility impaired ☐ unit for visually impaired
☐ unit for hearing impaired ☐ grab bars

RESIDENCY & EMPLOYMENT:

Present Address

Street _____ City _____ State _____ Zip Code _____

Present Phone _____

Second Phone (if any) _____

☐ Own: Dates of Current Occupancy _____ From: yyyy-mm-dd _____ to: **Present Time** \$ _____ Monthly Mortgage Payments

☐ Rent: Dates of Current Occupancy _____ If Rents _____ \$ _____ Monthly Rental Payments

Present Landlord's Name _____

Landlord's Address _____

Landlord's Phone _____

Previous Address

Dates of Previous Occupancy _____ From: _____ to: _____ \$ _____ Monthly Rental Payments

If Rents _____ Former Landlord Name _____ Address _____ Landlord Phone _____

Currently employed by _____ Occupation _____

Address _____

Length of Employment _____ Supervisor _____ Phone _____

Annual Gross Salary \$ _____ .00 per year Other Income (Comm/Bonus) _____ \$ _____

RESIDENCY & EMPLOYMENT (continued):

Other Source of Income (i.e.- social security - retirement fund – disability - workmen's compensation – pension - alimony/child support – investments - etc.)

Type _____ Amount _____

Type _____ Amount _____

Type _____ Amount _____

Type _____ Amount _____

Former Employer _____

Occupation _____

Address _____

Dates of Employment _____

Supervisor _____

Phone _____

FINANCIAL INFORMATION

Bank- Checking Account _____ Branch Address _____ Checking Acct. No. _____

Bank- Checking Account _____ Branch Address _____ Checking Acct. No. _____

Bank- Savings Account _____ Branch Address _____ Savings Acct. No. _____

Bank- Savings Account _____ Branch Address _____ Savings Acct. No. _____

Bank- Cert of Dep. _____ Branch Address _____ C.D. Acct. No. _____

Have you sold or given away any real property or other assets in the past two years? ☐ Yes ☐ NoIf yes, did you receive Fair Market Value for the Asset? ☐ Yes ☐ No**CORI INFORMATION**Have you or any member of your household ever been convicted of a crime? ☐ Yes ☐ No

If yes, you must indicate the nature of the crime and the date of conviction _____

APPLICANTS TERMS (Applicant Read Carefully)

This application is for Apartment No. _____ or similar type of occupancy beginning (date) _____

The applicant warrants and represents that all statements herein are true and promises to execute- upon presentation- a lease in the usual form and on the terms and conditions stated therein.

The Applicant hereby grants permission to carry out necessary credit checks to verify the information contained in the application. Furthermore- applicant understands that an investigative consumer report will be obtained which may include information about personal character and criminal records, Applicant agrees that the information set forth on the application is true and complete- and any misrepresentation on this application will constitute a default under the lease or Rental Agreement between the parties.

Any deposit taken with this application is to be applied to the Security Deposit. If the applicant fails to execute a lease- then the deposit shall be retained by the owner as liquidated damages. However- the owner will refund the deposit if he rejects this application.

A breach of the above warranty regarding the veracity of any statements made herein releases the owner from all obligations and liabilities arising from either this agreement or a subsequent lease. This application and deposit are taken subject to previous applications and shall be acted upon within 10 days.

The rental agent is only authorized to show the apartment for rent and has no authority to make any representations concerning the premises.

Deposit with application _____

Dated _____

Agents Signature _____

Applicant's Signature _____



This Property does not discriminate against any person because of race - color - religion - sex - sexual orientation - handicap - familial status or national origin.



RENTAL APPLICATION ATTACHMENT
For State and Federally Regulated Properties

Federal law requires us to get drug and criminal background information about all adult household members applying for assisted housing. The head of household must answer the questions below for all household members - and each household member age 18 or older must sign below to consent to a background check.

1. Have you or any member of your household ever lived in any federally-assisted or state-assisted housing? ☐ Yes ☐ No

2. Have you or any member of your household ever been evicted from federally-assisted housing for drug-related criminal activity? ☐ Yes ☐ No

If **Yes**, list where and when: _____

3. Are you or any member of your household currently engaging in the use of illegal drugs? ☐ Yes ☐ No

4. Have you or any member of your household ever been convicted of a felony? ☐ Yes ☐ No
If **Yes**, please explain: _____

5. Are you or any member of your household currently abusing alcohol? ☐ Yes ☐ No

6. Have you or any member of your household been previously denied admission to this property for criminal activity that is no longer occurring? ☐ Yes ☐ No

If **Yes**, please explain: _____

7. Are you or any member of your household subject to a lifetime registration requirement under a *State Sex Offender* registration program? ☐ Yes ☐ No

8. List all addresses where you and other adult household members have previously resided over the past 5 years:

All household members 18 and older must sign below:

The applicant hereby certifies that the above information is true and correct. The applicant(s) understand that making false statements on this form is grounds for rejection or termination of my/our lease. I/We authorize Winn Residential to verify the above information, and I/we consent to the release of the necessary information to determine my eligibility.

Applicant _____ **Date** _____

Co-Applicant _____ **Date** _____

Other Adult _____ **Date** _____

Other Adult _____ **Date** _____

Authorization to Perform a Credit and Criminal Investigation

I hereby authorize Winn Management to obtain credit and criminal history information on me. I understand that this investigation will include release of information from law enforcement and judicial institutions, as well as financial institutions, credit bureaus, and public and private agencies that have relevant information on my credit and criminal history. I understand that information received through this credit record and criminal record check will be used, in part, to determine the acceptability of my rental application.

Should this investigation reveal adverse information, which if accurate would constitute grounds for denial of my application, I understand that I will be notified in writing prior to any adverse action being taken. Further, I will be provided with the names, telephone numbers, and addresses of all agencies supplying such information, together with a summary of my rights under the *Federal Fair Credit Reporting Act*.

Head of Household's Signature _____

Print the Head of Household's name: _____

Date you completed this application: _____

Head of Household's Date of Birth: _____
mm dd yyyy

Head of Household's Social Security Number: _____