

Full Name:
Address1:
Address2:
City State Zip:
Email:
Case Manager Email:

THIS SECTION FOR APPLICANT:

← Mail this form to the address at left.

Date Generated:

Fold on this line

Dear

I am applying to the following waitlist, which I believe is open:

THIS SECTION FOR WAITLIST ADMINISTRATOR:

IF REJECTING THIS APPLICATION, please email, mail, or fax the form below to HousingWorks. We will pass it on to the applicant. Include this page so we know who the application is for!

We will also update our system, so the changed status of your waitlists will reach many thousands of applicants and their housing advocates. Also, you will boost your Fair Housing and ADA compliance exponentially!

support@housingworks.net
HousingWorks
P.O. Box 231104
Boston, MA 02123
617-536-8561 fax

- ☐ This waitlist is closed. The only waitlists open at present are: _____
- ☐ This is not the right application. We have enclosed the correct application.
- ☐ You do not appear to qualify for this property, because: _____
- Name of Waitlist Administrator *optional* _____
- Phone of Waitlist Administrator *optional*: _____ - _____ - _____ X _____

Date Time Received. Application will be stamped to show when it was received:

NOW ACCEPTING PRE-APPLICATIONS FOR THE LOTTERY!

Squirrelwood Apartments

Phone: (617) 209-5439 | US Relay711

Email: Squirrelwood@MaloneyProperties.com

Dear Applicant:

Thank you for your interest in Squirrelwood Apartments! We look forward to the opportunity to serve you and your family's housing needs.

Enclosed please find our community flyer, the local preference election form, and the pre-application package. It is extremely important that you fully understand the application as well as all documents enclosed; therefore, if you should need assistance understanding and/or filling out your application please contact us, and we will be happy to assist you.

Please be aware that our resident selection criteria include suitability and eligibility requirements, including tenant income certification and student status rules. **It is extremely important that each question being asked within this packet is answered. If a question is not applicable to you and or a member of your household, please type or neatly write "N/A" rather than leaving anything blank.** If all sections are not completed, the incomplete application will be returned to you for completion and may not be included into the lottery.

APPLICATIONS MUST BE RECEIVED ON OR BEFORE THE APPLICATION DEADLINE:
FRIDAY, JUNE 11, 2021, AT 3PM

Submit Your Application!

Email: Squirrelwood@MaloneyProperties.com

Mail: Squirrelwood c/o Maloney Properties, Inc.
243 Broadway, Cambridge, MA 02139

NOTE: ONLY ONE APPLICATION MAY BE SUBMITTED BY A HOUSEHOLD.

Any additional application(s) received for a household, will not be added to the lottery/waitlist.

Upon receipt of a complete Pre-Application packet and necessary documentation, we will send a notice including your lottery registration number to the mailing address on your application.

Any application received after the application deadline will be added to a 'post lottery' waitlist which will be processed only after all lottery applications are processed.

The Lottery drawing will be held publicly via zoom on Monday, July 12, 2021, at 6PM.

Use the link to the zoom meeting available on our community flyer (p. 3) or available on our website to join.

If you are not able to attend, you may view the lottery results (lottery waitlist placement number per registration number) on our website at www.SquirrelwoodApartments.com. Also, each applicant will receive an email with the lottery placement number per registration number. If your pre-application does not list an email address than this information will be sent to the mailing address listed on the pre-application.

Note about unit availability as noted on the community flyer (page 3) - Middle income units:

Ten units will be reserved for households whose income is over 60% of Area Median Income [AMI]. These will be available first to tenants in that income range who already reside at Squirrelwood. All lottery applicants whose income is over 60%, but under 100% of AMI will be offered any remaining unit, or will be placed on a separate waitlist for middle income units that become available later. Applying for this lottery is the only way to qualify to be offered a unit or added to the waiting list for middle income units.



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MALONEY PROPERTIES, INC.



WHAT HAPPENS NEXT?

After the lottery drawing, Management will begin screening applicants according to their lottery number and preference status, starting with the applicants with the lowest placement number for each unit size and type. Applicants will be contacted to set up an interview with the property manager and/or another member of Management. Applicants will proceed through the process as follows:

- (1) All adult household members will be asked to interview with agent. They will be asked to provide information/documentation and sign/date the interview and other necessary documents promptly so agent can efficiently process all applications consistently to determine if applicants meet the eligibility requirements of the property and programs. Failure to promptly respond to the Agent's request for interview, documentation and/or information to process the application will result in rejection of the application. Note: if an application is rejected written communication will be sent along with instructions for submitting further documentation to appeal the rejection.
- (2) Once Management has qualified the household, including confirming the household has passed suitability criteria (resident history verification, credit and criminal background checks), they will be shown/offered an apartment. Upon the offer, the applicant will have 48 hours to decide whether to lease the apartment. The applicant may reserve it by placing the security deposit equal to one months rent. If the offer is accepted and an apartment reserved, it is expected a lease will be signed and effective within 2 weeks from the date of offer.
- (3) If an applicant does not pass the credit and criminal background, agent will contact the applicant via phone/text/email to ascertain any mitigating circumstances; if sufficient information cannot be supplied, agent will provide a formal written rejection notice and option for appeal in accordance with the 'Rejection of an Application' policy and procedures as stated in the Tenant Selection Plan.
- (4) If a household does not qualify due to exceeding the maximum income limit or not meeting the minimum income suitability criteria, agent will contact the applicant via regular mail/phone/text/email and provide a formal written notice and option for appeal in accordance with the 'Rejection of an Application' policy and procedures as stated in the Tenant Selection Plan. A household is considered unsuitable for housing if their adjusted income to rent/utilities burden ratio is greater than 40%. In other words, the applicant's adjusted income must exceed 2.5 times the gross rent (rent plus utilities). HOME designated units are more restrictive; applicants adjusted income to rent/utilities burden ratio must be less than 30% for rental of a HOME designated units. Voucher holders will always meet the minimum income when the Housing Authority payment standard exceeds the apartment's gross rent. Voucher holders pay 30% their monthly adjusted gross income for rent and utilities. If the apartment's gross rent is greater than the Housing Authority's payment standard, the voucher holder must pay the additional amount. This is not acceptable on HOME units; however, the Housing Authority may approve on non-HOME units if the gross rent is not more than 40 percent of the household's adjusted monthly income.
- (5) If an approved applicant chooses not to accept an apartment at the time a unit is offered, applicant will be removed from the lottery waiting list and if they choose to remain on the waitlist, applicant will be placed on the post-lottery waitlist based on date and time the applicant rejected the unit offer.

Please feel free to reach out by email Squirrelwood@MaloneyProperties.com or by phone (617) 209-5439 | Relay: 711 if you have any questions or would like additional information.

Squirrelwood Apartments



LOCATION, COMMUNITY, AND QUALITY LIVING

Squirrelwood Apartments is located in The Port, the vibrant neighborhood next to Central Square, providing a great Cambridge living experience. These renovated and newly built apartments offer affordable rents for spacious units and contemporary features.

APARTMENT FEATURES:

- Some Utilities Included
- Stylish Low-Maintenance Flooring
- Quality Cabinetry & Windows
- Energy Star Appliances
- Modern Fixtures & Design
- Cable/Internet Ready

COMMUNITY AMENITIES:

- Central or In-Unit Laundry
- Outdoor Seating Areas
- Resident Services Portal
- Professional Landscaping
- Secure Controlled Access
- Professional Management

REQUEST AN APPLICATION TODAY:

CALL: (617) 209-5439 / Relay 711 | **VISIT:** www.SquirrelwoodApartments.com

EMAIL: Squirrelwood@MaloneyProperties.com

Applications also available for pickup at the "Take One" box near the property sign at 243 Broadway
Visit our website or Click the date links here to Join the Zoom Information Meeting from 6PM – 8PM on April 20, 2021 or May 25, 2021

SUBMIT YOUR COMPLETED APPLICATION: By Email: Squirrelwood@MaloneyProperties.com

Or mail to Squirrelwood, c/o Maloney Properties, Inc., 243 Broadway, Cambridge, MA 02139

Applications must be received on or before the application deadline: Friday, June 11, 2021 at 3pm.
The lottery drawing will be held publicly via Zoom on Monday, July 12, 2021, at 6PM.

Housing Program	*Maximum Gross Annual Income for Eligibility (per Household Size)						*Monthly Rental Rates			
	Number of Household Members						Number of Bedrooms			
Type	One	Two	Three	Four	Five	Six	Studio	1	2	3
Low Income	\$53,760	\$61,440	\$69,120	\$76,740	\$82,920	\$89,040	\$1,344	\$1,440	\$1,728	\$1,995
**Middle Income	\$83,300	\$95,200	\$107,100	\$119,000	\$128,550	\$138,050	\$2,082	\$2,231	\$2,677	\$3,094
Number of 'Low Income' available units (note 1 of the 3-bedroom units is fully accessible) =							1	5	3	8

Notes: *Rates & Income limits subject to change. **Housing vouchers accepted.**

**** Number of new 'Middle Income' available units** will be based on utilization by current residents.

For more information or if you or a family member has a disability or limited English proficiency, and as a result need assistance completing the application and/or require assistance during the application process, please call (617) 209-5439 | Relay 711



JustAStart.org



MaloneyProperties.com



RENTAL PRE-APPLICATION

(Affordable Programs)

UPON REQUEST, THE MANAGEMENT AGENT WILL PROVIDE HELP IN EXPLAINING THIS DOCUMENT. IF NECESSARY, PERSONS WITH DISABILITIES MAY ASK FOR THIS APPLICATION IN LARGE PRINT TYPE, OR OTHER ALTERNATE FORMATS AND ADDITIONAL ASSISTANCE CAN BE PROVIDED.

Instructions for Head of Household:

1. Complete all sections of this application by either typing or handwriting your information (in ink). Please do not leave any section blank and if the section does not apply to you, put "N/A". If you are submitting a handwritten application and you need to make a correction, put one line through the incorrect information, write the correct information above, and initial the change. Do not use correction fluid of any kind (e.g. "Whiteout"). Incomplete applications will not be accepted. **Please make sure that you sign and date the last page.**
2. The Rental Pre-Application must be completed in its entirety. All household members 18 years of age and older who are applying for housing must sign and date the Application. All information must be complete and correct. **False, incomplete or misleading information will cause your household's application to be denied.**
3. Once your Pre-Application is complete and on file with the Management Agent, it is your responsibility to contact the Management Agent in writing whenever there is a change in your address, telephone number, income situation or household composition (if you need to add or remove a person from your Pre-Application). It is your responsibility to respond to any waiting list application updates sent to you by the Management Agent.

Filling out a Pre-Application does not guarantee eligibility or qualification for an apartment at this development.

After the Management Agent receives your completed Pre-Application, they will make a preliminary determination of eligibility based on program and property criteria. If your household appears to be eligible for housing, your household will be placed on a waiting list, but this does not mean that your household will be offered an apartment. Every household must be screened to qualify for an apartment. When your name nears the top of the waiting list, you will be contacted to provide additional information for eligibility, screening and suitability.

If your household does not appear eligible, you will receive a letter denying your Pre-Application and you will not be placed on the waiting list. You will have the right to appeal this decision. Instructions for the appeal process will be provided with the appeal letter.

The Pre-Application process will be completed in accordance with the Management Agent's standard procedures, which are summarized in each development's site-specific copy of the Tenant Selection Plan. Upon request to the Management Agent, you have the right to receive both the Tenant Selection Plan and the Tenant Selection Plan Resource Guide, which summarize eligibility and screening requirements for occupancy in the development.

If you do not receive any information from the management agent within 30 calendar days of submitting this application, please contact the management agent directly.

This is an important document. If you require language interpretation, please call the management agent for this development directly.

Este es un documento importante. Si usted requiere interpretación de idioma, por favor llame directamente al agente de gestión para la propiedad.

这是一份重要文件，如果您需要翻译，请直接致电该物业的代理。

Este é um documento importante. Se precisar de interpretação de linguagem, favor chamar diretamente o agente de administração da propriedade.

Este é um documento importante. Caso você precise de interpretação de idiomas, por favor, ligue diretamente para o agente responsável por gerenciar a propriedade.

"Это важный документ. Если Вам необходима интерпретация языка, обратитесь, пожалуйста, непосредственно к административному агенту по поводу данного объекта."

Se yo dokiman enpòtan. Si ou bezwen sèvis entèpretasyon, tanpri rele ajan jesyon an, pou pwopriyete an, dirèkteman.

Questo è un documento importante. Se si ha bisogno di un interprete per la lingua, chiamare l'agente responsabile, per la proprietà, direttamente.

Đây là một tài liệu quan trọng. Nếu quý vị cần phiên dịch, vui lòng gọi trực tiếp cho đại lý bất động sản.

នេះជាឯកសារសំខាន់។ ប្រសិនបើអ្នកត្រូវការការបកស្រាយភាសា,
សូមទូរស័ព្ទទៅភ្នាក់ងារគ្រប់គ្រងសម្រាប់អចលនទ្រព្យនេះដោយផ្ទាល់។

LOCAL PREFERENCE ELECTION FORM

Squirrelwood Apartments will utilize a local preference on an ongoing basis to ensure that up to 70% of vacancies are filled using the residency preference. Only applicants who provide the required local preference verification/documentation with their application by the lottery deadline shall be given priority in accordance with the local preference requirement. This preference does not make anyone eligible who was not otherwise eligible. **This entire form must be completed and documentation to support the request for preference must be provided to be given priority.**

1. I hereby certify under the pains and penalty of perjury that (select as applicable):

<input type="checkbox"/> Yes <input type="checkbox"/> No	I currently live in Cambridge at the time of application. Note: this includes a local shelter, or if homeless, your last place of residence before becoming homeless.
<input type="checkbox"/> Yes <input type="checkbox"/> No	I currently work in Cambridge at the time of application.

2. At the time of application, my household consists of members including (select as applicable):

<input type="checkbox"/> Yes <input type="checkbox"/> No	At least one child under 6 years of age.
<input type="checkbox"/> Yes <input type="checkbox"/> No	At least one child under 18 years of age.

3. Documentation Required with Initial Application

A. CAMBRIDGE LOCAL RESIDENT PREFERENCE: To qualify provide 2 of the following:

<input type="checkbox"/>	A current rental lease signed and dated within the last year in your name.
<input type="checkbox"/>	A utility bill in your name: original gas or electric bill dated within last thirty days.
<input type="checkbox"/>	A car registration, driver's license, or Massachusetts I.D. with the current address listed on this application
<input type="checkbox"/>	Current Cambridge public school registration record for your child (under 18 years old) with current address
<input type="checkbox"/>	Not applicable – I do not live in Cambridge as of the date of this application.

B. CAMBRIDGE LOCAL EMPLOYMENT PREFERENCE: To qualify provide 1 of the following:

<input type="checkbox"/>	A copy of current paystub showing the company name and local address
<input type="checkbox"/>	A letter from employer detailing applicant is or has been hired with definitive start date
<input type="checkbox"/>	Not applicable – I do not work in Cambridge as of the date of this application.

*Management reserves the right to request additional documentation.

I hereby certify under the pains and penalty of perjury that my selections above are true and understand supporting documentation is required.

Head of Household Member Signature

Date

MANAGEMENT USE ONLY: Based on election and submitted evidence, Applicant qualifies for Local Preference:

Priority 1	<input type="checkbox"/>	Households currently residing in Cambridge with at least one child under 6 years of age;
Priority 2	<input type="checkbox"/>	Households currently residing in Cambridge with at least one child under 18 years of age;
Priority 3	<input type="checkbox"/>	Households currently residing in Cambridge with no children under 18 years of age;
Priority 4	<input type="checkbox"/>	Households currently working in Cambridge with at least one child under 6 years of age;
Priority 5	<input type="checkbox"/>	Households currently working in Cambridge with at least one child under 18 years of age;
Priority 6	<input type="checkbox"/>	Households currently working in Cambridge with no children under 18 years of age



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MALONEY PROPERTIES, INC.



Rental Pre-Application

Name of Development APPLYING TO:	
Development Address:	
Management Agent:	
Development Phone Number / Email:	

This form must be filled out in English. Please type or print neatly in ink. All fields are required. Read the instructions before completing each item.

1. Name and address of Head of Household

Last Name	First Name	Middle Initial
Mailing Address		Apt. #
City ()	State -	Zip <input type="checkbox"/> Home <input type="checkbox"/> Cell <input type="checkbox"/> Work
Area Code	Telephone Number	
Email		

2. How many bedrooms does the household require? 0 ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐
3. Do you or does any member of your household need any specific features or apartment designs, such as, wheelchair accessibility, visual aids (Braille), or apparatus for hearing assistance? ☐Yes ☐No
- If yes, please describe:

4. List all the states where all household members have lived:

5. Are you or any household member required to register as a Sex Offender under Massachusetts or any other state law? ☐Yes ☐No

If yes, list the name of the person(s); the state where registration(s) needs to be filed and the length of time for which the registration is required.

6. Does the household have a Federal or State mobile housing voucher?

☐Yes ☐No

Agency:

The Management Agent will not discriminate based on mobile voucher holder status. This question is asked for the sole purpose to: (1) determine an applicant household's ability to pay rent for a unit that does not have project based rental subsidy; or (2) advise applicant households who are applying for a unit with project-based rental subsidy that if they move into such a unit that already has subsidy with the unit, they will be required by their voucher agency to give up their mobile voucher.

7. As of January 31, 2010 were you 62 or older and receiving HUD rental assistance at another location?

☐Yes ☐No

8. List all persons who will live with you, (include unborn children and live-in-aides). If you anticipate any household composition change in the next 12 months, please include all persons you expect to live with you.

#	Relationship	Last Name	First Name + Middle Initial	Social Security Number * (###-##-####)	Birthdate (mm/dd/yyyy)	Student? (Y/N) Full Time (FT) or Part Time (PT)	Disabled (Y/N)
1	Self						
2							
3							
4							
5							
6							

*Not providing a Social Security number for the Pre-Application will not preclude you from being put on the waitlist

9. Ethnicity, race and disability status of household members

(Optional Information/Your Answers Will Not Affect Your Application)

Name	Ethnicity (Hispanic/Non-Hispanic/Decline)	Race (White/Black/Asian/American Indian/Native Hawaiian/Other/Decline)	Disabled (Y/N)
1			
2			
3			
4			
5			
6			

***The Management Agent will not discriminate based on Disability status.

10. Total Income: A household's income is the total anticipated amount of money received by ALL members of the household over the next 12 months based on their current income and any income earned from assets (starting from the date of application and projecting forward 12 months). This excludes income earned by live-in-aides.

10a. Total GROSS (before taxes) monthly income: \$

Income means money from ANY source including Wages (tips, bonus and commission, if applicable) Military Pay, Veterans Benefits, Disability Insurance Payments, SSA, SSI Federal, SSI State, Child Support, Alimony, Pension, Adoption Subsidy Payments, Education Grants, Stipends, Scholarships, Trade Union Benefits, Unemployment, Self- Employment Income, Public Assistance, Interest earned from Assets, Annuities, Workers Compensation, and Recurring Contributions such as: money someone gives you to pay your bills OR gives you as spending money OR the person uses to pay your bills directly.

10b. Value of household assets: \$

Income earned from assets: \$

Assets include checking and saving accounts, investments, stocks or bonds, mutual funds/trust accounts, certificates of deposit, IRA accounts (for example, 401K, Roth Keogh or other retirement investments), whole life insurance policy, and real estate of all household members. If any household member currently owns property, the total amount of equity in the home shall be added to their total value of assets.

11. Priorities and Preferences

Some of the properties that you are applying to may have eligibility requirements, whereby specific priorities/preferences may apply. In order to be considered for certain priorities/preferences, please check below ALL that apply: (Please note: The selection of priorities/preferences could impact where you are placed on the waitlist). Some developments may have additional preferences that are not included on this list. You may contact the development directly to inquire about any additional preferences that may apply.

- ☐ Homeless due to Displacement by Natural Forces
- ☐ Homeless due to Displacement by Urban Renewal
- ☐ Homeless due to Displacement by Sanitary Code Violations
- ☐ Involuntary Displacement by Domestic Violence
- ☐ Homeless Veterans
- ☐ Local Preference – Residents of
- ☐ Local Preference – Works in
- ☐ Local Preference – Child of household attends school in
- ☐ HUD VAWA Certification (Violence Against Women Act)
- ☐ Rent Burdened 50% of Income
- ☐ Rent Burdened 40% of Income
- ☐ Victim of Hate Crime
- ☐ Other
- ☐ Other
- ☐ Other

As your application nears the top of the waiting list, management will require documentation to verify the priority/preference selected.

In completing this Pre-Application, the Applicant has the right to include the name, address, telephone number, and other relevant information of a family member, friend, or advocate as the contact person to provide assistance to the Applicant in connection with this Pre-Application. (Federally assisted housing must include form HUD-92006, Supplemental and Optional Contact Information for HUD-Assisted Housing Applicants)

Contact Person Name

Address

Telephone #

Certification of applicant: (All adult applicants, 18 or older, must sign the Pre-Application.)

I/We certify that all information in this application is true to the best of my/our knowledge and I/we understand

- ✓ that false statements or information will lead to rejection of this Pre-Application or termination of tenancy after occupancy;
- ✓ that in consideration for being permitted to apply for this apartment, I, Applicant, do represent all information in this application to be true and that the owner/manager/employee/agent may rely on this information when investigating and accepting this Pre-Application;
- ✓ that the owner/manager/agent will rely on the information provided by the Applicant, once verified, to make a determination that Applicant is eligible and qualified for housing.
- ✓ that I, the Applicant, must notify the properties, for which I have submitted a Pre-Application, of any change of address in writing and I understand that my Pre-Application may be cancelled if I fail to do so.

Applicant hereby authorizes the owner/manager/agent to make independent investigations to determine my credit, financial standing, criminal background, including sex offender registration history, landlord history, and personal references. No determination of actual suitability for housing will be made until the applicant comes to the top of the waiting list, completes the full rental application and screening is completed by the Agent and suitability for housing is determined.

Applicant authorizes landlords, personal references and credit and screening agencies to release any and all information to the owner/manager/employee or their agents or background checking agencies.

Applicant hereby releases, remises and forever discharges, from any action whatsoever, in law and equity, and all owners, managers and employees or agents, both of landlord and their credit checking agencies in connection with processing, investigating, or credit checking this application, and will hold harmless from any suit or reprisal whatsoever, except as otherwise limited by laws relating to the use of personal information, credit history or criminal background.

Signature of head of household

Date

Signature of co-head of household

Date

Signature of co-head of household

Date

Signature of co-head of household

Date

PENALTIES FOR MISUSING THIS CONSENT: Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government. HUD and any owner (or any employee of HUD or the owner) may be subject to penalties for unauthorized disclosures of improper use of information collected based on the consent form. Use of the information collected based on this verification form is restricted to the purposes cited above. Any person who knowingly or willingly requests, obtains or discloses any information under false pretenses concerning an applicant or participant may be subject to a misdemeanor and fined not more than \$5,000. Any applicant or participant affected by negligent disclosure of information may bring civil action for damages, and seek other relief, as may be appropriate, for misusing the social security number as provided under the Social Security Act at 208 (a) (6), (7) and (8). Violation of these provisions are cited as violations of 42 U.S.C. 408 (a) (6), (7) and (8).

RIGHT TO REASONABLE ACCOMMODATION

The Agent for this property provides persons with disabilities the opportunity to request a reasonable accommodation in order to apply to and participate in such programs and activities. The Agent for this property will consider a reasonable accommodation, upon request, for qualified people with disabilities when an accommodation is necessary to ensure equal access to the development, its amenities, services and programs. Reasonable accommodations may include changes to the building, grounds, or an individual unit; changes to policies, practices, and procedures; and mitigating circumstances.

LIMITED ENGLISH PROFICIENCY

The Agent provides people whose primary language is not English and as a result have limited English proficiency, the opportunity to request free language assistance in order to apply to or participate in its programs and activities.

FAIR HOUSING/EQUAL OPPORTUNITY INFORMATION

The Agent for this property does not discriminate on the basis of race, color, religion, national origin, gender, disability, familial status, marital status, sexual orientation, genetic information, veteran/military status, receipt of public assistance, ancestry, age, gender identity or other basis prohibited by federal, state, or local law in the access or admission to its programs or employment or its programs, activities, functions or services.

Please Note: If you do not receive any information from the management agent within 30 calendar days of submitting this application, please contact the management agent directly.

Squirrelwood Apartments
c/o Maloney Properties
243 Broadway | Cambridge, MA | 02139
Phone: (617)209-5439 | US Relay: 711

1(A) Application Addendum Demographics Data Collection & Consent Form

Use an additional form for households with 6 or more members

Purpose: The information requested below is being gathered by State Agencies to determine the populations who are and are not being served by state and federal housing assistance programs in the state. State agencies will evaluate and report on this data to state legislature (and other interested parties in a manner consistent with all applicable privacy laws) to ensure that housing choice, equitable housing opportunities, and inclusive patterns of housing are available across the state in an effort to affirmatively further fair housing.

Instructions: This form must be completed and signed/dated by the head of household, all adult members of the household and the Owner/Agent. The designation of a specific race (including choosing a sub-category for Asian or Native Hawaiian/Pacific Islander), ethnicity and whether a household member has a disability that meets the Fair Housing Act definition for handicap/disability (definition detailed below) are completely voluntary; however, if any household member chooses not to disclose race, ethnicity and/or disability status for any member, the applicable “I do not wish to disclose” box under the Race, Ethnicity and Disability Status sections for each member must be checked.

Fair Housing Act Definition for Handicap/Disability

The member has a physical or mental impairment which substantially limits one or more major life activities; a record of such an impairment, or being regarded as having such an impairment. For a definition of “physical or mental impairment” and other terms used in this definition, please see 24 CFR 100.201, available at

http://www.fairhousing.com/index.cfm?method=page.display&pagename=regs_fhu_100-201.

“Handicap” does not include current, illegal use of or addiction to a controlled substance.

An individual shall not be considered to have a handicap solely because that individual is a transvestite.”

1. Full Name of Head of Household: _____ **Date of Birth:** _____

Race of Head of Household

- 1 - White
- 2 - Black/African American
- 3 - American Indian/Alaska Native
- 4 - Asian (please choose a sub-category)
 - 4a - Asian India
 - 4b - Chinese
 - 4c - Filipino
 - 4d - Japanese
 - 4e - Korean
 - 4f - Vietnamese
 - 4g - Other Asian
- 5 - Native Hawaiian/Other Pacific Islander (please choose a sub-category)
 - 5a - Native Hawaiian
 - 5b - Guamanian or Chamorro
 - 5c - Samoan
 - 5d - Other Pacific Islander
- 6 - Other
- 7 - I do not wish to disclose

Ethnicity of Head of Household

- 1 - Hispanic or Latino
- 2 - Not Hispanic or Latino
- 3 - I do not wish to disclose

Disability Status of this Member that Meets the Fair Housing Act Definition Above:

- 1 - Member has a disability
- 2 - Member does not have a disability
- 3 - I do not wish to disclose the disability status.

2. Full Name of Spouse/Co-head: _____ **Date of Birth:** _____

Race of Head of Household

- 1 - White
- 2 - Black/African American
- 3 - American Indian/Alaska Native
- 4 - Asian (please choose a sub-category)
 - 4a - Asian India
 - 4b - Chinese
 - 4c - Filipino
 - 4d - Japanese
 - 4e - Korean
 - 4f - Vietnamese
 - 4g - Other Asian
- 5 - Native Hawaiian/Other Pacific Islander (please choose a sub-category)
 - 5a - Native Hawaiian
 - 5b - Guamanian or Chamorro
 - 5c - Samoan
 - 5d - Other Pacific Islander
- 6 - Other
- 7 - I do not wish to disclose

Ethnicity of Head of Household

- 1 - Hispanic or Latino
- 2 - Not Hispanic or Latino
- 3 - I do not wish to disclose

Disability Status of this Member that Meets the Fair Housing Act Definition Above:

- 1 - Member has a disability
 - 2 - Member does not have a disability
 - 3- I do not wish to disclose the disability status.
-

3. Full Name of HH Member #3: _____ **Date of Birth:** _____

Race of Head of Household

- 1 - White
- 2 - Black/African American
- 3 - American Indian/Alaska Native
- 4 - Asian (please choose a sub-category)
 - 4a - Asian India
 - 4b - Chinese
 - 4c - Filipino
 - 4d - Japanese
 - 4e - Korean
 - 4f - Vietnamese
 - 4g - Other Asian
- 5 - Native Hawaiian/Other Pacific Islander (please choose a sub-category)
 - 5a - Native Hawaiian
 - 5b - Guamanian or Chamorro
 - 5c - Samoan
 - 5d - Other Pacific Islander
- 6 - Other
- 7 - I do not wish to disclose

Ethnicity of Head of Household

- 1 - Hispanic or Latino
- 2 - Not Hispanic or Latino
- 3 - I do not wish to disclose

Disability Status of this Member that Meets the Fair Housing Act Definition Above:

- 1 - Member has a disability
- 2 - Member does not have a disability
- 3- I do not wish to disclose the disability status.

4. Full Name of HH Member #4: _____ Date of Birth: _____

Race of Head of Household

- 1 - White
- 2 - Black/African American
- 3 - American Indian/Alaska Native
- 4 - Asian (please choose a sub-category)
 - 4a - Asian India
 - 4b - Chinese
 - 4c - Filipino
 - 4d - Japanese
 - 4e - Korean
 - 4f - Vietnamese
 - 4g - Other Asian
- 5 - Native Hawaiian/Other Pacific Islander (please choose a sub-category)
 - 5a - Native Hawaiian
 - 5b - Guamanian or Chamorro
 - 5c - Samoan
 - 5d - Other Pacific Islander
- 6 - Other
- 7 - I do not wish to disclose

Ethnicity of Head of Household

- 1 - Hispanic or Latino
- 2 - Not Hispanic or Latino
- 3 - I do not wish to disclose

Disability Status of this Member that Meets the Fair Housing Act Definition Above:

- 1 - Member has a disability
- 2 - Member does not have a disability
- 3 - I do not wish to disclose the disability status.

5. Full Name of HH Member #5: _____ Date of Birth: _____

Race of Head of Household

- 1 - White
- 2 - Black/African American
- 3 - American Indian/Alaska Native
- 4 - Asian (please choose a sub-category)
 - 4a - Asian India
 - 4b - Chinese
 - 4c - Filipino
 - 4d - Japanese
 - 4e - Korean
 - 4f - Vietnamese
 - 4g - Other Asian
- 5 - Native Hawaiian/Other Pacific Islander (please choose a sub-category)
 - 5a - Native Hawaiian
 - 5b - Guamanian or Chamorro
 - 5c - Samoan
 - 5d - Other Pacific Islander
- 6 - Other
- 7 - I do not wish to disclose

Ethnicity of Head of Household

- 1 - Hispanic or Latino
- 2 - Not Hispanic or Latino
- 3 - I do not wish to disclose

Disability Status of this Member that Meets the Fair Housing Act Definition Above:

- 1 - Member has a disability
- 2 - Member does not have a disability
- 3 - I do not wish to disclose the disability status.

Certification and Consent by Applicant(s)/Resident(s):

I/We, the adult members of the household, do hereby give consent to the Owner/Manager to share with state agencies and offices of the state and federal governments, and their designated subcontractors and agents, the information I/we have supplied above, as well as demographic and other information about my household (income, age of members, family composition, use of Section 8 assistance, and monthly rental payments) in accordance with the Housing and Economic Recovery Act (HERA) of 2008 and in a manner that is compliant with federal and state privacy laws and regulations. I/We, the adult member(s) of this household, understand there is no penalty if I/we chose to not disclose the race, ethnicity and/or disability status of household member(s).

Head of Household Signature

Date Signed

Co-Head, Spouse or Other Adult Member

Date Signed

Other Adult Household Member

Date Signed

Other Adult Household Member

Date Signed

Management

Date Signed



Maloney Properties Inc. does not discriminate on the basis of any protected status, including disability, in the admission of or access to, or treatment or employment in its programs and activities. Maloney Properties, Inc. provides persons with disabilities the opportunity to request a Reasonable Accommodation in order to apply to and participate in such programs and activities. Maloney Properties, Inc. also provides people whose primary language isn't English and as a result have limited English proficiency the opportunity to request free language assistance in order to apply to or participate in its programs and activities. Kathy Broderick coordinates Maloney Properties' compliance with all nondiscrimination requirements, including Section 504. Contact her with any questions or concerns relating to Maloney Properties' compliance with nondiscrimination requirements: Telephone (781) 943-0200 x255, Relay #711 or at Maloney Properties, Inc. 27 Mica Lane, Wellesley, MA 02481.



Are you interested in Other Affordable Housing Opportunities?

Optional Information Sharing Addendum

Maloney Management will share the following contact information, including name, address, phone number, and email address with the City of Cambridge Community Development Department.

This information will only be used to notify me of other affordable housing opportunities that may become available in the City of Cambridge.

Name: _____

Address: _____

Primary Phone: _____

Email: _____

