

Don't staple the pages of this application together!

1. Some providers *scan* the application, and if you staple, that means removing staples from 1000 applications every week or month.
2. If you include a letter, don't staple that either: providers need to quickly get to your waitlist data and your cover page just gets in the way.

Use #10 double window envelopes. Fold on the line, and addresses will fit in the windows.

Dear \_\_\_\_\_

I am applying to the following waitlist, which I believe is open:

App Generated: \_\_\_\_\_

### Housing Authority or Management Office Only

**Is this waitlist closed? Any other questions or concerns?** *Fill in the appropriate circle(s) below and fax this page to HousingWorks at the number below – and we will correct the problem. Hundreds of thousands of applicants check our free website to see what lists are open! Keeping us updated will save you many phone calls, reduces frivolous applications - and takes only 10 minutes a year.*

☐ **This particular waitlist is closed: The only open waitlists we have at present are:**

\_\_\_\_\_

☐ **This is not the correct application. The correct application is available by/from:**

\_\_\_\_\_

☐ **Any other info you wish to tell HousingWorks?**

\_\_\_\_\_

**Your position or title at this housing program:** \_\_\_\_\_

**Your signature:** \_\_\_\_\_

HousingWorks Fax: **617-536-8516**



○	Head of Household's FIRST Name
	Head of Household's MIDDLE Name
	Head of Household's LAST Name

HoH's SOCIAL SECURITY NUMBER	GENDER	HoH's DATE OF BIRTH
○	○	○

ETHNICITY Also provide your race at right!	RACE: Asian , Black, White, Native American, Pacific Islander, Multi-racial Do <b><u>NOT</u></b> write Spanish, Hispanic, Latino here – and do <b><u>NOT</u></b> write your country!
○	○

○ YOUR MOTHER'S MAIDEN NAME
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YOUR HOME TELEPHONE	SECOND TELEPHONE
○	
YOUR EMAIL ADDRESS	
○	

CURRENT ADDRESS <u>OR</u> LONG-TERM CONTACT ADDRESS
This is:
○
○

SECOND CONTACT ADDRESS
This is:
○
○

TOTAL HOUSEHOLD SIZE	# BEDROOMS	How much money does your family receive in a year?
○ # Adults # Children Total #	○	○ .0 0

INCOME SOURCES
○

MOBILE RENTAL ASSISTANCE, if any
○

REQUESTED ACCOMMODATIONS
○

SPECIAL CIRCUMSTANCES THAT <u>SOME</u> PROGRAMS MAY USE TO ASSIGN PRIORITY OR PREFERENCE
○

**MAIN STREET & CONGER AVENUE APARTMENTS**  
**RENTAL APPLICATION**  
**83 Barlow Street, Winooski, Vermont 05404**  
**655-2360 ext. # 23**  
**655-5540 Fax**

Date: \_\_\_\_\_

Address of Unit: \_\_\_\_\_ Unit #: \_\_\_\_\_ Rent Amount: \_\_\_\_\_

**Name of Applicant:** \_\_\_\_\_ **SS#:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

Present Address: \_\_\_\_\_ Tel \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Current Landlord Name: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Landlord Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Length of Tenancy at this Address: From \_\_\_\_\_ To **Present** Rent amount: \_\_\_\_\_

Previous Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

Previous Landlord Name: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Previous Landlord Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Employer: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Employer Address: \_\_\_\_\_ Annual Salary: \_\_\_\_\_

**Co-Applicant:** \_\_\_\_\_ **SS#** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

Present Address: \_\_\_\_\_ Telephone #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Current Landlord Name: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Landlord address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Length of Tenancy at this Address: From: \_\_\_\_\_ To: \_\_\_\_\_ Rent amount: \_\_\_\_\_

Previous Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Previous Landlord Name: \_\_\_\_\_ Telephone#: \_\_\_\_\_

Previous Landlord Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Employer: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Employer Address: \_\_\_\_\_ Annual Salary: \_\_\_\_\_

Additional Income/Sources: \_\_\_\_\_

Number of Proposed Occupants: \_\_\_\_\_

Children's Names & Ages: \_\_\_\_\_

**Pets:** Type of pet i.e. cats, fish, birds, hamsters: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Spayed/Neutered: \_\_\_\_\_

Have you or any occupant of household been convicted of a felony? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, Please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Personal References: Name: \_\_\_\_\_ Telephone #: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Automobile Information:

**Make:      Model:      Color:      Year:      License#:      State:**

\_\_\_\_\_

\_\_\_\_\_

**Contact person in case of an emergency:**

Name: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

1. \_\_\_\_\_

2. \_\_\_\_\_

**I certify that the information provided is true and accurate, and that I am 18 years of age or older. I have been informed that the owner is a member of the Credit Bureau Service of Vermont, and may check my credit and conduct a Criminal Background check with CBC to evaluate my qualifications as a potential tenant. Owner is allowed by contract with CBC to report any rent delinquency or eviction proceedings to CBC. Owner warrants that any verifications obtained are for the purpose of entering into a Rental Agreement, and further warrants that any information derived from credit reports or other sources will be kept confidential and not revealed to any outside party.**

The Security Deposit and first month's rent are to be paid by check or money order.

**\*\*No Cash Accepted\*\***

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Co-Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_