

Full Name:  
Address1:  
Address2:  
City State Zip:  
Email:  
Case Manager Email:

THIS SECTION FOR APPLICANT:

Date Generated:

← Mail this form to the address at left.

Dear

Fold on this line

I am applying to the following waitlist, which I believe is open:

THIS SECTION FOR WAITLIST ADMINISTRATOR:

IF REJECTING THIS APPLICATION, please email, mail, or fax the form below to HousingWorks. We will pass it on to the applicant. Include this page so we know who the application is for!

We will also update our system, so the changed status of your waitlists will reach many thousands of applicants and their housing advocates. Also, you will boost your Fair Housing and ADA compliance exponentially!

[support@housingworks.net](mailto:support@housingworks.net)  
HousingWorks  
P.O. Box 231104  
Boston, MA 02123  
617-536-8561 fax

- ☐ This waitlist is closed. The only waitlists open at present are:
- \_\_\_\_\_
- \_\_\_\_\_
- ☐ This is not the right application. We have enclosed the correct application.
- ☐ You do not appear to qualify for this property, because: \_\_\_\_\_
- Name of Waitlist Administrator *optional* \_\_\_\_\_
- Phone of Waitlist Administrator *optional*: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ X \_\_\_\_\_

Date Time Received. Application will be stamped to show when it was received:

*South Boston Neighborhood Development Corporation  
Preliminary Housing Application Waiting List*

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Employment History: \_\_\_\_\_

Unit Type Required:                      Studio              1 Bdrm              2Bdrn              3Bdrm

Monthly Income: \_\_\_\_\_

Total # of People in Household \_\_\_\_\_

Adults# \_\_\_\_\_ Children# \_\_\_\_\_

On waiting list for public Housing? (Circle)              Yes              No

Section 8 Certificate? (Circle)              Yes              No

Are you a Veteran? (Circle)              Yes              No

Does the unit need to be handicap-accessible? (Circle)      Yes              No

Email address: \_\_\_\_\_

*South Boston Neighborhood Development Corporation  
273 "D" Street  
South Boston, MA 02127  
(617) 268-9610*