

Don't staple the pages of this application together!

1. Some providers *scan* the application, and if you staple, that means removing staples from 1000 applications every week or month.
2. If you include a letter, don't staple that either: providers need to quickly get to your waitlist data and your cover page just gets in the way.

Use #10 double window envelopes. Fold on the line, and addresses will fit in the windows.

Dear

I am applying to the following waitlist, which I believe is open:

App Generated:

Housing Authority or Management Office Only

Is this waitlist closed? Any other questions or concerns? *Fill in the appropriate circle(s) below and fax this page to HousingWorks at the number below – and we will correct the problem. Hundreds of thousands of applicants check our free website to see what lists are open! Keeping us updated will save you many phone calls, reduces frivolous applications - and takes only 10 minutes a year.*

☐ **This particular waitlist is closed: The only open waitlists we have at present are:**

☐ **This is not the correct application. The correct application is available by/from:**

☐ **Any other info you wish to tell HousingWorks?**

Your position or title at this housing program: _____

Your signature: _____

HousingWorks Fax: 617-536-8561



Head of Household's FIRST NAME

Head of Household's MIDDLE NAME

Head of Household's LAST NAME

YOUR MOTHER'S MAIDEN NAME

HoH's SOCIAL SECURITY NUMBER

HoH's DATE OF BIRTH

GENDER

ETHNICITY

Also provide your race at right!

RACE: Asian , Black, White, Native American, Pacific Islander, Multi-racial

Do **NOT** write Spanish, Hispanic, Latino here – and do **NOT** write your country!REQUESTED ACCOMMODATIONS ☐ = ☒ Do you need a:☐ Fully Accessible Wheelchair Unit☐ Blind Accessible Unit☐ Need an Interpreter☐ No-Steps unit (elevator to any floor)☐ Deaf Accessible Unit☐ Domestic Violence Victim☐ First-Floor unit only☐ unit designed for Environmental Allergies

HoH's CAREER STAGE

☐ Employed☐ Unemployed☐ Retired☐ FT Student☐ PT Student

MOBILE RENTAL ASSISTANCE

☐ I do not have mobile rental assistance☐ Mobile Section 8 voucher☐ MRVP☐ AHVP☐ VASH or similar

Head of Household -Any Felony/Conviction?

☐ Yes ☐ No

Any Misdemeanor Conviction?

☐ Yes ☐ NoOther Members: Any Felony Convictions?☐ Yes ☐ No

Any Misdemeanor Conviction?

☐ Yes ☐ NoIs anyone in HH subject to a lifetime sex offender registration in any state? ☐ Yes ☐ No

TOTAL HOUSEHOLD SIZE

How much money does your family receive in a year?☐

←# Adults

←# Children

←Total #

☐

.00

YOUR HOME TELEPHONE

SECOND TELEPHONE

YOUR EMAIL ADDRESS

BEST MAILING ADDRESS

This is:

SECOND MAILING ADDRESS

This is:

BEDROOMS NEEDED?

SPECIAL CIRCUMSTANCES? - *some programs may assign you a priority status*☐ Disability☐ Elder☐ Veteran☐ Fleeing Domestic Violence☐ Displaced by: _____☐ Rent-burdened☐ Other

Sheila Daniels/Edgewood St Housing Programs
Pre-Screening Application

Date _____

Applicant _____ SS# _____

Current Address _____ City/Town _____ Zip _____

Telephone _____ Can a message be left at this number? Yes _____ No _____

Referring person _____ Agency _____

Telephone: _____ Relationship to applicant: _____

Indicate source(s) of income _____

Indicate source of health insurance _____

Has applicant attempted suicide in the past six months? Yes _____ No _____

If yes, is he/she receiving treatment? _____

If no, why not? _____

If applicable, how is applicant's functioning impacted by mental illness? _____

If applicant has a history of addiction, has he/she been sober for at least six months? Yes _____ No _____

Who can verify this? _____

In which of the following activities does the applicant participate to support his/her recovery'? check one below

Attends 12 step meetings _____ has and uses a sponsor _____ regular therapy _____ uses methadone _____

Regular drug counseling _____ other _____

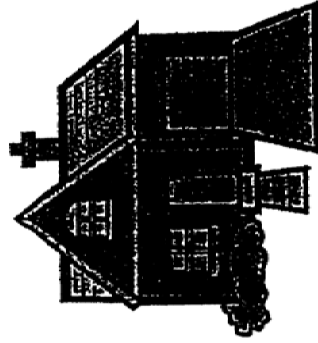
Is applicant currently on BHA or MBHA housing waiting list? Yes ____ No ____ If yes, which list? _____

What is the reference or control number? _____ Date of application _____

Other comments _____

Any questions should be directed to program manager at 617-442-6778 or mail completed application to:
UMMIS 8 Fort Ave Roxbury. MA 02119

SHEILA DANIEL'S AND EDGEWOOD STREET HOUSING



DIMOCK
Community Services Corporation
55 Dimock St
Roxbury, MA 02119
617-442-4369

Program

Individual Units

Residents Served

The residents of Sheila Daniel's are single mothers with HIV or AIDS (or whose children have HIV AIDS), who have a history of substance abuse. Edgewood residents are HIV + mothers, fathers or persons with AIDS, with children. Residents must be sober for a minimum of six (6) months to enter the program.

Facilities

The Sheila Daniel's House consists of one three-bedroom apartment and nine two-bedroom apartments in a renovated three-story brick building near the Dimock Campus. The Edgewood residence has two, three-bedroom apartments and one, four-bedroom apartment located in Dorchester.

Support Services

In addition to a resident manager, a case manager is available during day time hours. Residents are required to participate in house activities, like parenting classes and a 12-step program. Dimock will provide most residents with off-site services such as substance abuse counseling, treatment, medical and dental services, acupuncture, family counseling, emotional support groups, early intervention, childhood services and respite care. External community area organizations also provide services. Additional components of Sheila Daniel's and Edgewood programs are: required house meetings; 12 AM curfew for the first 60 days; random urine screening; and strict responsibility for children. These components help residents meet the goals of the programs: avoiding relapse, maintaining a quality of life and providing safe, secure and permanent housing.

Funding Sources

MA Dept. of Public Health, BSAS
HUD Section 8 Rental Assistance Program
Federal Low Income Housing Tax Credits
Federal Home Loan Bank
MA Government Land Bank

Sponsoring Agencies

Dimock Community Services Corporation
Property Manager, Cushing Companies

Total Served

Sheila Daniel's = 10 Families
Edgewood = 3 Families

Location

Roxbury, Dorchester

Contacts

Princilla Dias, LADC
Program Director
617-442-6778

Gloria Johnson
Case Manager

617-442-4369

Mission

Sheila Daniels/Edgewood House provides a safe, affordable, permanent home where women and their children, and/or families who are infected or affected by 1-11V/AIDS and substance abuse, can live with respect and dignity in a supportive, community environment.

Restrictions on Assistance to Noncitizen Owner's Notice to an Applicant Family

Section 214 of the Housing and Community Development Act of 1980, as amended, prohibits the Secretary of HUD from making financial assistance available to persons other than United States citizens, nationals, or certain categories of eligible non-citizens in the following HUD programs:

- a. Public and Indian Housing Programs
- b. Section 8 Housing Assistance Payments programs
- c. Section 235 of the National Housing Act
- d. Section 236 of the National Housing Act
- e. Section 101/Rent Supplement Program

You have applied or are applying for assistance under one of these programs; therefore, you are required to declare U.S. Citizenship or submit evidence of eligible immigration status for each of your family members for whom you are receiving housing assistance. To do this you should:

1. Complete a Family Summary Sheet using the attached blank format to list all family members residing in the assisted unit.
2. Have a Declaration Format completed by each family member (including yourself) who is listed on the Family Summary Sheet. If there are 10 people listed on the Family Summary Sheet, you should have 10 completed copies of the Declaration Format. The Declaration Format has easy-to-follow instructions and explains, what, if any other forms and/or evidence, must be submitted with each Declaration Format.
3. Submit the Family Summary Sheet, the Declaration Formats and any other forms and/or evidence to the management office by this date: _____

This Section 214 review will be completed in conjunction with the verification of other aspects of eligibility for assistance. If you have any questions or difficulty in completing the attached formats or determining the type of documentation required, please contact the management office. Someone will be happy to assist you.

Also, if you are unable to provide the required documentation by the date shown above, you should immediately contact this office and request an extension, using the block provided on the Declaration Format. Failure to Provide this information or establish eligible status may result in your not being considered for housing assistance.

If this section 214 review results in a determination of ineligibility, you will have an opportunity to appeal the decision. Also, if the final determination concludes that only certain members of your family are eligible for assistance, your family may be eligible for proration of assistance. That means that when assistance is available, a reduced amount may be provided for your family, based on the number of members who are eligible.

If assistance becomes available and the other aspects of your eligibility review show that you are eligible for housing assistance, it may be provided to you prior to the final determination of this Section 214 review, depending on how far the review has progressed and the information that is available at that point. You will be contacted as soon as we have further information regarding your eligibility for assistance.

Who is eligible for assistance?

In addition to routine program and income eligibility criteria, financial assistance under the covered programs is further restricted to:

- (1) Citizens (defined in the Final Rule as "a citizen or national of the United States"), or
- (2) Noncitizens who have eligible immigration status in one of the following categories:
 - (i) A noncitizen lawfully admitted for permanent residence, as defined by section 101(a)(20) of the Immigration and Nationality Act (INA), as an immigrant, as defined by section 101(a)(15) of the INA (8 U.S.C. 1101(a)(20) and 1101(a)(15), respectively) [immigrants]. (This category includes a noncitizen admitted under section 210 or 21 OA of the INA (8 U.S.C. 1160 or 1161), [special agricultural worker], who has been granted lawful temporary resident status);
 - (ii) A noncitizen who entered the United States before January 1, 1972, or such later date as enacted by law, and has continuously maintained residence in the United States since then, and who is not ineligible for citizenship, but who is deemed to be lawfully admitted for permanent residence as a result of an exercise of discretion by the Attorney General under section 249 of the INA (8 U.S.C. 1259);
 - (iii) A noncitizen who is lawfully present in the United States pursuant to an admission under section 207 of the INA (8 U.S.C. 1157) [refugee status]; pursuant to the granting of asylum (which has not been terminated) under section 208 of the INA (8 U.S.C. 1158) [asylum status]; or as a result of being granted conditional entry under section 203(a)(7) of the INA (8 U.S.C. 1153(a)(7)) before April 1, 1980, because of persecution or fear of persecution on account of race, religion, or political opinion or because of being uprooted by catastrophic national calamity;
 - (iv) A noncitizen who is lawfully present in the United States as a result of an exercise of discretion by the Attorney General for emergency reasons or reasons deemed strictly in the public interest under section 212(d)(5) of the INA (8 U.S.C. 1182(d)(5)) [parole status];
 - (v) A noncitizen who is lawfully present in the United States as a result of the Attorney Generals withholding deportation under section 243(h) of the INA (8 U.S.C. 1253(h)) [threat to life or freedom]; or
 - (vi) A noncitizen lawfully admitted for temporary or permanent residence under section 245A of the INA (8 U.S.C. 1255a) [amnesty granted under INA 245A], 100th Cong., 1st Sess. 49 (1987) ("House Report"), the Congress stated: "The modifications [made by the 1987 Act] are intended to clarify the original intent of Congress that families in which at least one person is eligible are not disqualified...."

Therefore, the Department will provide assistance to mixed families in the following circumstances.

- (1) Tenant mixed families. Mixed families who are already receiving assistance under a covered program may be eligible for one of the

Date issued: 9/99 Revised:

three types of assistance: continued assistance, prorated assistance or temporary deferral of termination of assistance.

(2) Tenant families who have no eligible members may be entitled to temporary deferral of termination of assistance.

(3) Applicant mixed families. Applicant mixed families are eligible for prorated assistance. It should be noted that applicant families who have no eligible members are not eligible for assisted housing.

Family eligibility for assistance.

A family shall not be eligible for assistance unless every member of the family residing (or in the case of applicant families, expected to reside) in the unit is determined to have eligible status, unless they receive assistance as a "mixed family", which is discussed in the paragraph below. In addition, a family without any eligible members and receiving assistance on June 19 1995 may be eligible for temporary deferral of termination of assistance.

Prohibition of assistance to noncitizen students.

The provisions discussed in ss 200.187 and 200.188 the Final Rule regarding the preservation of families and continued assistance, prorated assistance or temporary deferral of termination of assistance for certain families, do not apply to any person who is determined to be a noncitizen student.

NOTE: The only exception to this is that the prohibition on providing assistance to a noncitizen student does not extend to the citizen spouse of the noncitizen student and the children of the citizen spouse and noncitizen student. In this situation only, this noncitizen student family can be considered a "mixed family" as discussed in paragraph f. and may be eligible for the benefits available to a mixed family.

A noncitizen student is a noncitizen who:

- (1) has a residence in a foreign country that the person has no intention of abandoning;
- (2) is a bona fide student qualified to pursue a full course of study; and
- (3) is admitted to the United States temporarily and solely for purposes of pursuing such a course of study at an established institution of learning or other recognized place of study in the United States, particularly designated by such person and approved by the Attorney General after consultation with the Department of Education of the United States, which institution or place of study shall have agreed to report to the Attorney General the termination of attendance of each nonimmigrant student (and if any such institution of learning or place of study fails to make such reports promptly the approval shall be withdrawn).

Mixed-families

A mixed family is a family whose members include those with citizenship or eligible immigration status, and those without citizenship or eligible immigration status.