Don't staple the pages of this application together!

- 1. Some providers *scan* the application, and if you staple, that means removing staples from 1000 applications every week or month.
- 2. If you include a letter, don't staple that either: providers need to quickly get to your waitlist data and your cover page just gets in the way.

window envelopes.
Fold on the line, and addresses will fit in the windows.

Dear

I am applying to the following waitlist, which I believe is open:

App Generated:

Housing Authority or Management Office Only

Is this waitlist closed? Any other questions or concerns? Fill in the appropriate circle(s) below and fax this page to HousingWorks at the number below – and we will correct the problem. Hundreds of thousands of applicants check our free website to see what lists are open! Keeping us updated will save you many phone calls, reduces frivolous applications - and takes only 10 minutes a year.

This particular waitlist is closed: The only open waitlists we have at present are:
This is not the correct application. The correct application is available by/from:
Any other info you wish to tell HousingWorks?
Your position or title at this housing program:
Your signature:

HOUSINGWORKS For Everyore

HousingWorks Fax: 617-536-8516

0	Head of Household's FIRST Name
	Head of Household's MIDDLE Name
0	Head of Household's LAST Name
0	
	HoH's SOCIAL SECURITY NUMBER GENDER HoH's DATE OF BIRTH
0	
	ETHNICITY RACE: Asian , Black, White, Native American, Pacific Islander, Multi-racial Also provide your race at right! Do <u>NOT</u> write Spanish, Hispanic, Latino here – and do <u>NOT</u> write your country!
0	0
0	YOUR MOTHER'S MAIDEN NAME
	YOUR HOME TELEPHONE SECOND TELEPHONE
0	YOUR EMAIL ADDRESS
0	
	CURRENT ADDRESS OR LONG-TERM CONTACT ADDRESS
0	This is:
0	
	SECOND CONTACT ADDRESS This is:
0	
0	
	TOTAL HOUSEHOLD SIZE # BEDROOMS How much money does your family receive in a year?
0	# Adults # Children Total # O O O
	INCOME SOURCES
0	
	MOBILE RENTAL ASSISTANCE, if any
0	
0	REQUESTED ACCOMMODATIONS
	SPECIAL CIRCUMSTANCES THAT <u>SOME</u> PROGRAMS MAY USE TO ASSIGN PRIORITY OR PREFERENCE
	S. LOUIZ SILOSING PROCESTRICE TRACE TRACE TRACE TO AGGION PROCESTE CILIDAD
0	

For Office Use Only: Completed Application Received:	am/pm



APPLICATION FOR AFFORDABLE APARTMENTS—January, 2015

Please print and sign every place indicated--*We return incomplete applications*. When you complete this application, return it to Westbrook Housing at the address listed below. After we receive your completed application, we will send you a letter explaining any next steps. Questions? Call (207) 854-9779 or (207) 854-6856, Monday-Friday, 8:00 am-4:00 pm. **SMOKING IS NOT ALLOWED IN OUR BUILDINGS.**

•			
A. GENERAL INFORMATION			
Name of Adult Applicant			
Telephone #	Telephone #	#	
Date of Birth	Social Secu	rity #	
Email			
Name of Other Adult Applicant			
Telephone #	Telephone #	#	
Date of Birth	Social Secu	rity #	
Email			
Mailing Address			
NOTE: If we cannot reach you, we will drop your telephone number or address,			n you change
1. Do you have a rental-assistance voucher (If YES , which voucher do you have?	•		YES NO
2. Are you and your family homeless?	YES	NO	
B. PLACING YOU AND YOUR FAMILY1. Would you or a member of your family be accessible features?	enefit from living i	*	n some disabled-
2. Does anyone in your household require:	Wheelchair? Wa	alker? Both?	Cane(s)?
If YES, how often? Always	Most of the time	Only for long d	listances
3. Is anyone in your household confined to a	wheelchair? YES	S NO	





	DISCLOSURES—US Are you (head of house)		EET OF PAPER IF NEED!	ĒD	YES	NO	
	``	,	to any other housing authority	₁ ?	YES	NO	
-•	If YES , which housing	•	LLS	110			
3.			onvicted of a criminal activity	<i>i</i> ?	YES	NO	
	Victims of Domestic Violen related to a domestic violent ing. Please indicate if this ap		_				
4.	Are you or anyone in yo	stance?	YES	NO			
5.	Are you or anyone in you Sex-Offender in any sta	istered		_NO			
5.	Have you lived in any premises during the last 12 months that were infested with bedbugs? YES NO If YES , please provide the address of each infested premise and the name and telephone number of each property owner.						
7.	All household members	aged 18 and older, ple	ease list all states you have liv	red in:			
	cars, trucks, or other vel	one vehicle. Special ar	rrangements are necessary for a separate sheet of paper if nee		one. l	List any	
	Make/Model/Year		License Plate#			<u>—</u>	
2.			nitted, per lease, with an addit in initial payment of \$50.) Plea				
	• Golder Commons:	One cat	• Presumpscot Commons:	One cat			
	• Larrabee Village:	One cat <i>or</i> one dog	• Riverview Terrace:	One cat	or one	dog	
	• Larrabee Woods:	One cat or one dog	• Spring Crossing:	One cat			
	• Mill Brook Estates:	One cat or one dog					
	What kind of animal do	you own?					
Ple	•	g questions to help We	stbrook Housing assign an apa nnot guarantee apartment lo		you. A	spart-	
1.	Which floor number wo	ould you prefer?					
2.	Are you requesting a sp	ecific floor because of	medical need? YES NO				
	If VES please explain:						





F. WHICH WAIT LIST(S) ARE YOU ELIGIBLE FOR? SELECT A BUILDING AND AN APARTMENT SIZE.

Each building has a waiting list. To be added to a waiting list you must meet all the requirements--age, income, and/or disability status. Before you choose a waiting list at step 4, be sure to you meet the age, income, and disability requirements for that building.

1. What kind of housing do you want?	2. Are you:	3. And is your annual gross income:	4. Circle the apartments you qualify for:	nts you qua	lify for:
Independent Living for seniors (Optional services for additional cost-see p 11.)	62+	\$27,100 or less (1 person)\$30,950 or less (2 people)	Larrabee Village 30 Liza Harmon Dr	1 bedroom Rent: 30% of income	oom of income
Independent Living for seniors	+29	• \$27,100 or less (1 person) • \$30,950 or less (2 people)	Larrabee Woods 10 Liza Harmon Dr Rent: 30% of income	1 bedroom	2 bedroom
Independent Living for seniors and/or individuals declared disabled	62+ and/or disabled	• \$43,300 or less (1 person) • \$49,500 or less (2 people)	Riverview Terrace 21 Knight St Rent: 30% of income	efficiency	1 bedroom
Independent Living for ages 55+ (HCV/Section 8 BRAP, VASH vouchers	55+	• \$21,840-\$32,760 (1 person) • \$24,960-\$37,440 (2 people)	Presumpscot Commons 765 Main St	1 bedroom \$718-\$850	2 bedroom \$830-\$1017
accepted.)	55+	• \$22,000-\$27,300 (1 person) • \$22,000-\$31,200 (2 people)	Mill Brook Estates 300 East Bridge St	1 bedroom \$718	moom '8
	55+	• \$22,000-\$32,520 (1 person) • \$22,000-\$37,140 (2 people)	Spring Crossing 19 Ash St	1 bedroom \$718-\$854	2 bedroom \$855-\$1018
Family Living (HCV/Section 8 BRAP, VASH vouchers accepted.)	21+	 \$22,000 minimum Maximum income limits apply by family size 	Golder Commons 6 Lincoln St	2 bedroom \$770-\$920	3 bedroom \$870-\$1040

Utilities:

- Included at Larrabee Village, Riverview Terrace, Presumpscot Commons, Mill Brook Estates, & Spring Crossing
 - Heat and hot water only are included at Golder Commons
- NOT included at Larrabee Woods

Ask about apartments with some disabled-useable features.



G. FAMILY/HOUSEHOLD COMPOSITION

List the names of ALL people who will live in the apartment. Begin with your information.

N ₂	ame	Male/Female	Birth Date	Place of Birth	Social Security #
You					
2.					
3.					
4					
5.					

NOTE: If anyone in your family is a person with disabilities who requires a specific accommodation to fully use Westbrook Housing's programs and services, please call Patraic Hodgson at 207-854-6832.

H. INCOME

1. Do you or a family/household member receive any of the following? For each item, circle **Yes** or **No**. If **Yes**, give the gross amount--*before* taxes or medical insurance deductions.

Name	Source of Income	Eligi	ible?	Amounts	Before Taxes
	a. Social Security w/Medicare	Yes	No	Month \$	Year \$
	Social Security w/Medicare	Yes	No	Month \$	Year \$
	b. Pension:	Yes	No	Month \$	Year \$
	Pension:	Yes	No	Month \$	Year \$
	_ c. Veterans Benefits	Yes	No	Month \$	Year \$
	d. SSI Benefits	Yes	No	Month \$	Year \$
	SSI Benefits	Yes	No	Month \$	Year \$
	e. Unemployment Compensation	Yes	No	Month \$	Year \$
	f. Wages Employer:	Yes		Month \$	Year \$
	Wages Employer:	Yes		Month \$	Year \$
	0.1		No	Month \$	Year \$
	h. Interest/Dividend Income	Yes	No	Month \$	Year \$
•	oes anyone in your family receive or i. Alimony	are e	ntitled 1		Year \$
	j. Child Support	Yes	No	Month \$	



 Do you expect any changes in your incon Please explain 			<u></u>
4. Do you regularly receive monetary gifts one who pays your utilities?	or non-cash contributions li	ke food, clothing YES NO	s, some-
 ASSETS If you need more room, please use a sepa 	rate sheet of paper and attac	ch it to this appli	cation.
Checking Bank	Balance \$	Interest rate	%
Bank_	Balance \$	Interest rate	%
Savings Bank	Balance \$	Interest rate	%
Bank	Balance \$	Interest rate	%
CD's Bank	Balance \$	Interest rate	%
Bank			
Trust Account Bank			
Stocks Company			
Savings Bonds Date issued		, arae	_
Mutual Funds/IRA/401K/Keogh			_
Whole Life/Universal Life Insurance Policy_		Cash value \$	
2. Do you own any property? YES If YES, type of property	NO		<u></u>
Market value \$Mortgage balar	nce due \$		
Annual taxes paid \$	Annual home insura	ance paid \$	
3. Have you sold or disposed of any propert If YES , type of property	•	YES sposed of \$	NO
Amount sold/disposed for \$	Date of trans	saction	
4. Have you disposed of any other assets in money or real estate to relatives or created			given NO
If YES, what was the asset?			
Value/Amount of disposition \$	Date you disposed of the	asset	
5. Do you have any other assets (for example are holding for investment purposes? If yes, please list		t listed above tha	nt you NO





J. MEDICAL AND DISABILITY-RELATED EXPENSES Monthly amount \$_____ 1. Medicare Premiums Monthly amount \$ 2. Medical Health Insurance Coverage 3. Anticipated Medical/Drug/Prescription cost **NOT** covered by insurance or **NOT** reimbursed: Name of pharmacy _____ Monthly amount \$_____ K. LANDLORD REFERENCES Your Current Landlord: Telephone: Name: Address: Move-in Date: Your Previous Landlords (last five years): Telephone: Name: Address: Move-in Date: Name: Telephone: Address: Move-in Date: L. RACE, ETHNICITY, AND GENDER The information solicited on this application is requested by Westbrook Housing in order to assure the Federal Government, acting through HUD, that Federal Laws prohibiting discrimination against tenant/applicants on the basis of race, color, national origin, religion, sex, marital status, age, and handicap are compiled with. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, the owner is required to note the race/national origin and sex of the individual applicants on the basis of visual observation or surname. American Indian/Alaska Native Black/African American Asian Native Hawaiian/Other Pacific Islander Hispanic White (non-Hispanic) Sex (adult applicant): _____Completed by: _____Employee Initials: _____





M. ALL ADULT APPLICANTS: READ AND SIGN

I do hereby attest that I have answered all the questions on this form truthfully, and understand it is an illegal act to make false statements in order to obtain Federal Housing Assistance, punishable by Federal Law.

I further certify that the above information is true to the best of my knowledge. I understand that under Federal Law if I commit fraud by submitting false or incomplete information, I may be evicted from my apartment, required to repay all overpaid rental assistance I received, fined up to \$10,000, imprisoned up to five years, and/or prohibited from receiving future assistance.

I understand that this application does not obligate me to the Manager/Owner in any way. I further understand that the information herein is to be treated as Confidential.

I hereby authorize Westbrook Housing to process this application with any bank, loan/finance company, credit bureau, employer, or any other source as may be required by you to obtain the necessary information to complete my application.

Signatures:		
Adult Applicant▶	Date	
Other Adult Applicant►	Date	
Power of	Data	





N. <u>COMPLETE AND SIGN:</u> POLICE AND CREDIT AUTHORIZATION FORM AND INTERNAL REVENUE SERVICE RELEASE

You must complete and sign this page or we cannot accept your application. Please tell us of any address or name change *in writing*. If we cannot reach you, your name could be dropped.

Adult Applica	nt:					
Last	First	Initial	Date of	Birth		Social Security #
Maiden Name: _			Previous	Married Na	me(s): _	
Other Adult A	pplicant:					
Last	First	Initial	Date of 1	Birth		Social Security #
Maiden Name: _			Previous	Married Na	me(s): _	
Address:						
Street			Landlord No	ame		
City	State	Zip	Street			
Years there			City	State	Zip	Telephone #
Previous Add	ress:					
Street			Landlord N	ame		
City	State	Zip	Street			
Years there			City	State	Zip	Telephone #
Employers Adult Applicant:	:		Other Ad	ult Applica	nt:	
Address:			Address:			
 Telephone #:			- Telephon	e #:		
THE HOUSING AUTHOURACY OF THE FOR MATION AND DATA COTIES ACT.	ESENTATION TO ANY JURISDICATION. I FU D CREDIT REFEREN ORITY TO CHECK A ND STATE GOVERNI LSO AUTHORIZE TH NCES TO DETER-MIN ORITY TO OBTAIN O REGOING. PURSUAN CONSTITUTES A WAI	TOEPARTMENT OR A JRTHER AUTHORIZE CES AS DEEMED NEOND REVIEW POLICE MENTAL AGENCIES TE HOUSING AUTHORIE SUITABILITY FOR THER SOURCES OF IT TO TITLE 30-A M. R	GENCY OF THE UNITHE HOUSING AUCESSARY BY THE HERPORTS AND CRITE OF DETERMINE THE LITY TO OBTAIN CRITE HOUSING AND REINFORMATION DET LES. S. A. § 4706(3), THIENTIALITY PROVI	NITED STATES OF THORITY OF TOUSING AUTH MINAL RECORE APPLICANT REDIT REPORTS OF PAYMENT FERMINED NECE DISCLOSURE SIONS OF THE	GOVERNM THE CITY OF TORITY. I A DS TOGET S AND TE S AND TO HISTORY. V TESSARY T OF THE F MAINE HO	MENT AS TO ANY DE WESTBROOK TO ALSO AUTHORIZE THER WITH THE REC- NANT'S SUITABILITY VERIFY PREVIOUS WE ALSO AUTHORIZE TO VERIFY THE AC- OREGOING INFOR- DUSING AUTHORI-
Signature of Adult Ap	plicant/POA	Date	Signature of	Other Adult A	pplicant/P	OA Date





Attachment A

Applicant Name:

OMB Control # 2502-0581 Exp. 07/31/2012

Supplemental and Optional Contact Information for HUD-Assisted Housing Applicants SUPPLEMENT TO APPLICATION FOR FEDERALLY ASSISTED HOUSING

This form is to be provided to each applicant for federally assisted housing.

Instructions: Optional Contact Person or Organization: You have the right by law to include as part of your application for housing, the name, address, telephone number, and other relevant information of a family member, friend, or social, health, advocacy, or other organization. This contact information is for the purpose of identifying a person or organization that may be able to help in resolving any issues that may arise during your tenancy or to assist in providing any special care or services you may require. **You may update, remove, or change the information you provide on this form at any time.** You are not required to provide this contact information, but if you choose to do so, please include the relevant information on this form.

Mailing Address:						
Telephone No: Cell Phone No:						
Name of Additional Contact Person or Organization:						
Address:						
Telephone No: Cell Phone No:						
E-mail Address (if applicable):						
Relationship to Applicant:						
Reason for Contact: (Check all that apply.)	☐ Termination of rental assistance					
☐ Emergency	☐ Change in house rules					
☐ Assist with Recertification Process	☐ Eviction from unit					
☐ Unable to contact you	☐ Other:					
☐ Change in lease terms ☐ Late payment of rent						
Commitment of Housing Authority or Owner: If you are approved for housing, this information will be kept as part of your tenant file. If issues arise during your tenancy or if you require any services or special care, we may contact the person or organization you listed to assist in resolving the issues or in providing any services or special care to you.						
	nfidential and will not be disclosed to anyone except as permitted by the					
applicant or applicable law. Legal Notification: Section 644 of the Housing and Community Development Act of 1992 (Public Law 102-550, approved October 28, 1992) requires each applicant for federally assisted housing to be offered the option of providing information regarding an additional contact person or organization. By accepting the applicant's application, the housing provider agrees to comply with the non-discrimination and equal opportunity requirements of 24 CFR section 5.105, including the prohibitions on discrimination in admission to or participation in federally assisted housing programs on the basis of race, color, religion, national origin, sex, disability, and familial status under the Fair Housing Act, and the prohibition on age discrimination under the Age Discrimination Act of 1975.						
\Box Check this box if you choose not to provide the contact information.						
Signature of Applicant	Date					

The information collection requirements contained in this form were submitted to the Office of Management and Budget (OMB) under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520). The public reporting burden is estimated at 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Section 644 of the Housing and Community Development Act of 1992 (42 U.S.C. 13604) imposed on HUD the obligation to require housing providers participating in HUD's assisted housing programs to provide any individual or family applying for occupancy in HUD-assisted housing with the option to include in the application for occupancy the name, address, telephone number, and other relevant information of a family member, friend, or person associated with a social, health, advocacy, or similar organization. The objective of providing such information is to facilitate contact by the housing provider with the person or organization identified by the tenant to assist in providing any delivery of services or special care to the tenant and assist with resolving any tenancy issues arising during the tenancy of such tenant. This supplemental application information is to be maintained by the housing provider and maintained as confidential information. Providing the information is basic to the operations of the HUD Assisted-Housing Program and is voluntary. It supports statutory requirements and program and management controls that prevent fraud, waste and mismanagement. In accordance with the Paperwork Reduction Act, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information, unless the collection displays a currently valid OMB control number. Privacy Statement: Public Law 102-550, authorizes the Department of Housing and Urban Development (HUD) to collect all the information (except the Social Security Number (SSN)) which will be used by HUD to protect disbursement data from fraudulent actions. Form HUD- 92006 (05/09)





ANY OTHER AUTHORIZED CONTACTS? Name of Additional Contact

Name of Additional Contact	
Person or Organization:	
Address:	
Telephone:	Telephone:
E-mail Address:	
Relationship to Applicant:	
Reason for Contact (Check all that apply):	
☐ Emergency	☐ Termination of rental assistance
☐ Assist with Recertification Process	☐ Change in house rules
☐ Unable to contact you	☐ Eviction from unit
☐ Change in lease terms	☐ Other:
	☐ Late payment of rent
Name of Additional Contact	
Person or Organization:	
Address:	
Telephone:	Telephone:
E-mail Address:	
Relationship to Applicant:	
Reason for Contact (Check all that apply):	
☐ Emergency	☐ Termination of rental assistance
☐ Assist with Recertification Process	☐ Change in house rules
☐ Unable to contact you	☐ Eviction from unit
☐ Change in lease terms	☐ Other:
	☐ Late payment of rent
Name of Additional Contact	
Person or Organization:	
Address:	
Telephone:	Telephone:
E-mail Address:	
Relationship to Applicant:	
Reason for Contact (Check all that apply):	
☐ Emergency	☐ Termination of rental assistance
☐ Assist with Recertification Process	☐ Change in house rules
☐ Unable to contact you	☐ Eviction from unit
☐ Change in lease terms	☐ Other:
	☐ Late payment of rent





ALL Larrabee Village Applicants Must Complete This Form

Application for Optional Supportive Services—Southern Maine Agency on Aging (SMAA)

SMAA offers light housekeeping, laundry service, meals, service coordination, help arranging transportation, and personal care to Larrabee Village residents for an additional fee. These services are provided to people who have disabilities that could significantly interfere with their ability to obtain and maintain housing now or in the future (*Federal Register 24 CFR Part 983 10/13/2005*). Our goal is to add quality to your life and keep you independent.

Your Name:			Date:	
Mailing address:			Telephone:	
			Birth date:	
Social Security #:			Medicare number:	
Circle one:	Married	Single	Primary language:	
Contact Person Na	ıme:			
Relationship to you:	-	M	ailing address:	
Telephone:				
Your Medical Infor	mation:			
Primary physician:				
Telephone:	Medical diagnosis:			
Address:				
	The cost of	the following service	s is NOT INCLUDED in your rent	111
Personal care:		Meal preparation	: 24-hour on-site emergency staff:	
Housework: Light?	Arrange	rides to medical appoint ments		
Heavy?		Food shopping	:	
	er help vou may i	need:		
Please explain any other	1101p			





CONTACT NOTES (OFFICE USE ONLY)

Date	Outcome of Contact

