

## **How to apply to SETH I and II**

You have two options

APPROACH 1: Discard this page but mail the second page (Application Request Form) – Be sure to state that you DO NOT HAVE INTERNET ACCESS – otherwise, they will make you use the more cumbersome step below!!!

APPROACH 2: (Not as efficient) - go to this link, scroll to the bottom, and fill in the webpage:

<https://www.waitlistcheck.com/application/form.php?ID=MA2785>

PLEASE MAIL (or EMAIL) ME AN APPLICATION

Use #10 double-window envelopes. Fold on the line, and addresses will fit in the windows.

Dear \_\_\_\_\_

App Generated: \_\_\_\_\_

I am applying to the following waitlist:

**Please mail (or email) the application to:**

**HousingWorks \* P.O. Box 231104 \* Boston, MA 02123 \* support@housingworks.net**

My signature below affirms that there is nothing preventing me from becoming a resident in this particular area of the state, so I am not sending a frivolous application. My household size is \_\_\_\_\_, my gross annual income is \_\_\_\_\_, and my desired bedroom size is \_\_\_\_\_.

- ☐ I am 62 or older.      ☐ I have a mobile rental voucher.
- ☐ I have enclosed a SASE (self-addressed, stamped envelope) to make it easier for you to mail the application.
- ☐ I am requesting a reasonable accommodation – I need to have the application mailed to me because of a disability. I **have provided written verification of my disability (not substance abuse).**

Thank you, *Signature of Applicant:* \_\_\_\_\_

**THE HOUSING AUTHORITY OR PROGRAM MAY USE THIS SECTION TO REPLY:**

- ☐ We have enclosed our application – please complete it and return to our office.
- ☐ We have not sent you an application because:
- ☐ this waitlist is closed.
  - ☐ you do not appear to qualify for this property, specifically: \_\_\_\_\_
  - ☐ we require you to pick up the application in person unless you send verification of disability. Our office hours: \_\_\_\_\_

There ☐ is ☐ is not **public transportation** within walking distance of our office: the closest bus or rail stop, bus number, approximate fare or parking options are: \_\_\_\_\_

If you have further questions, call us and ask for: \_\_\_\_\_  
Name Phone