

Full Name:
Address1:
Address2:
City State Zip:
Email:
Case Manager Email:

THIS SECTION FOR APPLICANT:

Date Generated:

← Mail this form to the address at left.

Dear

Fold on this line

I am applying to the following waitlist, which I believe is open:

THIS SECTION FOR WAITLIST ADMINISTRATOR:

IF REJECTING THIS APPLICATION, please email, mail, or fax the form below to HousingWorks. We will pass it on to the applicant. Include this page so we know who the application is for!

We will also update our system, so the changed status of your waitlists will reach many thousands of applicants and their housing advocates. Also, you will boost your Fair Housing and ADA compliance exponentially!

support@housingworks.net
HousingWorks
P.O. Box 231104
Boston, MA 02123
617-536-8561 fax

- ☐ This waitlist is closed. The only waitlists open at present are:
- ☐ This is not the right application. We have enclosed the correct application.
- ☐ You do not appear to qualify for this property, because:

Name of Waitlist Administrator *optional*

Phone of Waitlist Administrator *optional*

Date Time Received. Application will be stamped to show when it was received:

Section 8
Housing Choice Voucher Program



Complete and return to
one of the regional
agencies listed on the
reverse of this form

For agency use only:
Date/Time Stamp/
Control Number

Pre-Application for housing assistance

Please print neatly in ink. All fields are required. Submit this form only. Incomplete, photocopied, e-mailed or faxed applications will not be accepted. If you are already on our Section 8 waiting list your record will be updated using the information that you provide below. Due to the volume of applications received, we will not verify the receipt of mailed applications. We cannot be responsible for material that is illegible or missing as a result of transmitting by fax or e-mail or lost/delayed through the mail.

IMPORTANT!

One-third of all applications are dropped from the waiting list due to unreported address changes. Do not let this happen to you. Report any change of address in writing to one of the regional agencies listed on the reverse of this form.

Head of Household Information

Social Security Number		Phone (include area code)		
First Name	Middle Name	Last Name		
Address		City/Town	State	Zip code
Shelter Name	Shelter Address	City/Town	State	Zip code

Household and Demographic Information

How many people will live in the unit? Include yourself. _____ Gross annual household income \$ _____
Write in the approximate amount of your family's gross (before taxes) annual income. Include all sources for all family members.

Check if the head of household or spouse is:

62 years old or older ☐ Disabled ☐ Displaced by government action ☐

We collect data on race & ethnicity in accordance with federal regulations. People of various races may also be of Hispanic ethnicity. Please indicate if you are Hispanic. Your answers will not affect your application.

Is the head of household (Select as many as appropriate)

White ☐ Black/African American ☐ American Indian/Alaskan Native ☐ Asian ☐
Native Hawaiian/Other Pacific Islander ☐

Is the head of household (Check only one)

Hispanic ☐ Non-Hispanic ☐

What is your current housing situation? (Check one box that best applies)

☐ I am homeless ☐ I am doubled up with friends or relatives
☐ I live in substandard housing ☐ I live in public housing
☐ I have been involuntarily displaced ☐ I live in a transitional housing program
☐ I pay more than 50% of my monthly income for rent and utilities ☐ I live in subsidized housing
☐ I live in a shelter ☐ Other (describe)

Certification of Applicant - Please read this statement very carefully. By signing, you are agreeing to its terms.

I hereby certify that the information I have provided in this pre-application is true and accurate. I understand that:

- ✓ any misrepresentation or false information will result in my application being cancelled or denied, or in termination of housing assistance;
- ✓ this is a pre-application for tenant-based rental assistance through DHCD and its regional administering agencies and is not an offer of housing;
- ✓ at the time I rise to the top of the waiting lists, I will be required to provide verification of the information I have provided here, in accordance with federal housing regulations and DHCD policy;
- ✓ it is my responsibility to notify any one of DHCD's regional administering agencies of any change of address in writing and I understand that my application may be cancelled if I fail to do so;
- ✓ my participation in the Section 8 housing program is subject to my being eligible and in compliance with HUD and DHCD regulations; and that I will be subject to a criminal history check.

I agree that DHCD can share my information with other state agencies for the purposes of determining program eligibility.

Signature of head of household

Date

DHCD manages a limited number of project-based Section 8 apartments in or near most major cities and towns throughout the state. To find out more contact one of the agencies on the reverse of this form or visit the Housing Consumer Education Center website at www.masshousinginfo.org

Berkshire Housing Development Corp. 1 Fern Street, 3rd Fl Pittsfield, MA 01201 (413) 499-4887	Community Teamwork, Inc. 155 Merrimack Street Lowell, MA 01852 (978) 459-0551	Housing Assistance Corporation 460 West Main Street Hyannis, MA 02601 (508) 771-5400	HAP, Inc., 322 Main Street Springfield, MA 01105 (413) 233-1500	Metropolitan Boston Housing Partnership 125 Lincoln Street Boston, MA 02111-2503 (617) 859-0400	RCAP Solutions, Inc 12 East Worcester Street Worcester, MA 01604 (800) 488-1969	South Middlesex Opportunity Council 7 Bishop Street Framingham, MA 01702 (508) 620-2335	South Shore Housing Development Corporation 169 Summer Street Kingston, MA 02364 (781) 422-4200
Adams	Amesbury	Barnstable	Amherst	Alston	Ashby	Action	Abington
Alford	Andover	Bass River	Ashfield	Arlington	Athol	Ashland	Acushnet
Becket	Beverly	Bourne	Belcherstown	Astor	Auburn	Avon	Assonet
Cheshire	Billerica	Brewster	Barnardston	Back Bay	Ayer	Boxborough	Attleboro
Clarksburg	Boxford	Buzzards Bay	Blandford	Bedford	Baldwinville	Carlton	Berkley
Dalton	Bradford	Cataunet	Bondsville	Belmont	Barre	Carlisle	Brant Rock
Dunry	Byfield	Centerville	Brimfield	Boston	Bellingham	Concord	Bridgewater
Egremont	Chelmsford	Chatham	Buckland	Branthree	Berlin	Dedham	Brockton
Florida	Danvers	Chilmark	Charlemont	Brighton	Blackstone	Dover	Bryantville
Great Barrington	Dracut	Cotuit	Chester	Brookline	Bolton	Foxborough	Carver
Hancock	Dunstable	Craigville	Chesterfield	Burlington	Boyiston	Framingham	Colasset
Hinsdale	Essex	Cummuquid	Chicopee	Cambridge	Brookfield	Holliston	Dartmouth
Housatonic	Georgetown	Dennis	Colrain	Charlestown	Charlton	Hopkinton	Dighton
Lanesborough	Gloucester	Dennisport	Conway	Chelsea	Cherry Valley	Hudson	Duxbury
Lee	Groveland	East Dennis	Cumington	Chestnut Hill	Clinton	Lincoln	East Bridgewater
Lenox	Hamilton	East Falmouth	Deerfield	Dorchester	Douglas	Littleton	East Free town
Lenoxdale	Haverhill	East Orleans	East Longmeadow	East Boston	Dudley	Marlborough	Easton
Mill River	Ipswich	East Sandwich	Easthampton	Everett	East Brookfield	Maynard	Fairhaven
Monterey	Lawrence	Eastham	Erving	Forest Hills	Fiskdale	Medfield	Fall River
Mount Washington	Lowell	Edgartown	Feeding Hills	Franklin Park	Fitchburg	Medway	Wareham
New Ashford	Lynnfield	Forestdale	Florence	Holbrook	Gardner	Needham	Westport
New Marlborough	Manchester	Gay Head	Goshen	Hyde Park	Jamaica Plain	Natick	Green Harbor
North Adams	Marblehead	Gosnold	Granby	Lexington	Long Island	Needham	Greenbush
Otis	Merrimac	Harwich	Greenfield	Lynn	Malden	Norfolk	Halifax
Peru	Methuen	Harwichport	Granville	Long Island	Medford	Norwood	Hanover
Pittsfield	Middleton	Hyannis	Hadley	Lynn	Marlborough	Plainville	Hingham
Richmond	Nahant	Hyannisport	Hamden	North Reading	Lincoln Village	Sharon	Hull
Sandisfield	Newbury	Woods Hole	Hamden	North Reading	Lincoln Village	Sherborn	Humarock
Savoy	Newburyport	Yarmouth	Hamden	North Reading	Lincoln Village	Stoughton	Kingston
Sheffield	North Andover	Yarmouthport	Hamden	North Reading	Lincoln Village	Stoughton	Lakeville
Southfield	Peabody	Yarmouthport	Hamden	North Reading	Lincoln Village	Stoughton	Manomet
Stockbridge	Rockport	Yarmouthport	Hamden	North Reading	Lincoln Village	Stoughton	Manomet
Tyringham	Rowley	Yarmouthport	Hamden	North Reading	Lincoln Village	Stoughton	Marion
Washington	Salem	Yarmouthport	Hamden	North Reading	Lincoln Village	Stoughton	Marshallfield
West Stockbridge	Salisbury	Yarmouthport	Hamden	North Reading	Lincoln Village	Stoughton	Mattepoisset
Williamstown	Saugus	Yarmouthport	Hamden	North Reading	Lincoln Village	Stoughton	Middleborough
Windsor	Swampscott	Yarmouthport	Hamden	North Reading	Lincoln Village	Stoughton	Monponsett
	Tewksbury	Yarmouthport	Hamden	North Reading	Lincoln Village	Stoughton	New Bedford
	Topshfield	Osterville	Leysden	Readville	Worcester	Worcester	