

Full Name:
Address1:
Apt # or c/o name:
City State Zip:
Email:
Case Manager Email:

THIS SECTION FOR APPLICANT:

Date Generated:

**Mail this form to the address at left.
Be sure to complete and sign, below!**

Dear Waitlist Administrator:

Fold on this line ———

I'm requesting an application for the following waitlist:

- ☐ My household size is _____ and my gross annual income is \$ _____ .00
- ☐ I am _____ years of age. ☐ I have a permanent mobile rental voucher.
- ☐ I have enclosed a self-addressed, stamped envelope to make it easier for you to mail the application.
- ☐ I am requesting a reasonable accommodation – I need to have the application emailed or mailed to me because of a disability. *I have included written verification of my disability.*
- ☐ My signature below affirms that I am truly interested in living in your development.

Thank you, **Signature of Applicant:** _____

Please mail or email the application to me at the address showing at the top of this page:

THIS SECTION FOR WAITLIST ADMINISTRATOR:



IF REJECTING THE REQUEST, please fill out the appropriate sections below and fax this page to HousingWorks at 617-536-8561. If you fax us, we can close your wait-list immediately on our website, and you will avoid getting more requests from the nearly 250,000 people using our website!

WE ARE NOT PROVIDING THIS APPLICATION BECAUSE:

- ☐ This waitlist is closed. The only waitlists open at present are:

- ☐ This is not the right application. We have enclosed the correct application.

- ☐ The applicant does not appear to qualify for this property, because: _____

- ☐ We require you to pick up the application in person unless you sent verification of disability.

To pick up application in person, come during these office hours: _____

How to get here: ☐ onsite parking ☐ bus or subway: _____

☐ commuter rail stop: _____

☐ other transportation options available: _____

Name of Waitlist Administrator *optional*: _____

Phone of Waitlist Administrator *optional*: _____ - _____ - _____ X _____