

Name: First Last

Address1:

Apt # or c/o name:

City State Zip:

Email:

Case Manager Email:

## THIS SECTION FOR APPLICANT:

Date Generated:

**Mail this form to the address at left.  
Do not fax it!**

### Dear Waitlist Administrator:

I'm requesting an application for the following waitlist:

Fold on this line —

My household size is \_\_\_\_\_ and my gross annual income is \$ \_\_\_\_\_ .00

I am \_\_\_\_\_ years of age. I have a permanent mobile rental voucher.

- ☐ I have enclosed a self-addressed, stamped envelope to make it easier for you to mail the application.
- ☐ I am requesting a reasonable accommodation – I need to have the application emailed or mailed to me.
- ☐ I have included written verification of my disability.
- ☐ My signature below affirms that I am truly interested in living in your development.

Thank you, **Signature of Applicant:** \_\_\_\_\_

Please mail or email the application to me at the address shown at the top of this page:



## THIS SECTION FOR WAITLIST ADMINISTRATOR:

**LANDLORDS: IF REJECTING THIS REQUEST, please fill out the appropriate sections below and fax this page to HousingWorks at 617-536-8561.** If you fax us, we can close your wait-list immediately on our website, and you will avoid getting more requests from the nearly 250,000 people using our website!

### WE ARE NOT PROVIDING THIS APPLICATION BECAUSE:

- ☐ This waitlist is closed. The only waitlists open at present are: \_\_\_\_\_
- ☐ This is not the right application. We have enclosed the correct application.
- ☐ The applicant does not appear to qualify for this property, because: \_\_\_\_\_
- ☐ We require you to pick up the application in person unless you sent verification of disability.
- To pick up application in person, come during these office hours: \_\_\_\_\_
- How to get here: ☐ onsite parking ☐ bus or subway: \_\_\_\_\_
- ☐ commuter rail stop: \_\_\_\_\_
- ☐ other transportation options available: \_\_\_\_\_

Name of Waitlist Administrator *optional*: \_\_\_\_\_

Phone of Waitlist Administrator *optional*: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ X \_\_\_\_\_